



Association of Students of the University of Nebraska

Bylaws

And Special Rules

April 2, 2015

BYLAWS

Part I – The Senate

Article I – Members

Section 1. Composition

The Senate shall consist of thirty-five elected members with voting privileges. These members shall be elected and/or appointed in accordance with the Constitution.

Section 2. Qualification

Every elected or appointed member of the Senate is required to be a full-time student at UNL, with a cumulative grade point average of 2.0 or higher. In addition, no student shall serve on Senate if that student is currently on academic or disciplinary probation.

Section 3. Election/Appointment

- A. Senators shall be elected in the spring in an election held by the Electoral Commission in accordance with the ASUN Constitution and such rules that the commission may adopt.
- B. Vacancies in the senate shall be filled by the Appointments Board.

Section 4. Senatorial Duties

Senatorial duties include, but are not limited to:

- A. Attending all meetings of the Senate, unless excused by the Speaker of the Senate;
- B. Attending all committee meetings, unless excused by the committee chair;
- C. One office hour per week is encouraged to be served in the City or East Campus offices;
- D. Meeting with the senator's Student Advisory Board (SAB) at least once per month during the regular school year is SAB is elected through ASN elections or has established a position on the college advisory board for its ASUN senator(s) in its constitution. Attendance is encouraged at least once per month during regular school year. Attendance shall be monitored by the External Vice President.
- E. Posting pertinent material in designated buildings per the decision of the Executive Committee.

Section 5. Disciplinary Procedures

The President, the Internal Vice President, the External Vice President, or a majority of the Senate may call for a disciplinary hearing of any senator if the senator has committed any of the following infractions. The Speaker of the Senate will notify the senator of the hearing with no less than three days notice. The Executive Committee will conduct the hearing in

closed session, but will vote on the senator's removal in open session. A two-thirds vote shall remove a senator from office. Said infractions include, but are not limited to:

- A. Accumulating three absences from Senate meetings, during a single term, without reasonable excuse as determined by the Speaker of the Senate unless appealed to the Executive committee;
- B. Missing any three committee or constituent meetings, during a single term without reasonable excuse determined by the Committee Chair unless appealed to the Executive Committee;
- C. Failing to contact a senator's assigned RSO for any three months during a single term;
- D. Manifesting negligence generally in assigned duties;
- E. Committing any action unbecoming of an ASUN senator.

Article II – Officers

Section 1. Officers

The ASUN Senate shall have the following officers:

- A. The President;
- B. The Internal Vice President;
- C. The External Vice President;
- D. The Speaker;
- E. The Appointment Chair;
- F. The Recording Secretary.

Section 2. Election/Appointment

- A. The President, the Internal Vice President, and the External Vice President shall be elected in accordance with the Constitution, Article V, Section 2;
- B. The Speaker shall be elected from the senators by a ballot majority vote of the Senate;
- C. The Appointments Chair shall be elected from the senators by a ballot majority vote of the Senate;
- D. The Recording Secretary shall be appointed by the Appointments Board, with approval by the Senate.

Section 3. Officers' Duties

In relation to the Senate:

- A. The President shall:
- B. Be a non-voting member;
 - 1. Have the power to veto any line item of an Appropriations Bill within eight class days and submit a statement of objection to the Senate at their next regular meeting after the veto, at which time the Senate may reverse the veto by a two-thirds vote of the entire voting membership;
 - 2. Have the power to submit Government Bills for the consideration of the Senate;
 - 3. Shall be in regular contact with the Graduate Student Association (GSA) chairperson, or his/her designee, and the Dean of Graduate Studies, or his/her designee, and provide periodic reports to the Senate.

- C. The Internal Vice President shall:
 - 1. Be a non-voting a member;
 - 2. Preside over meetings of the Senate;
 - 3. Preside as the Chair of the TEDx Committee
- D. The External Vice President shall:
 - 1. Be a non-voting member;
 - 2. Preside over meetings of the Senate in the absence or at the request of the Internal Vice President;
- E. The Speaker shall:
 - 1. Serve as the chief officer and official spokesperson of the Senate;
 - 2. Preside over meetings of the Senate in the absence of the ~~First~~ Internal and External Vice Presidents or at the request of the External Vice President when he/she is to preside;
 - 3. Oversee senatorial projects and serve as an additional resource for senators beyond their Committee Chairs;
 - 4. Create and maintain a publicly displayed board that lists all senatorial projects, and also update this information on the ASUN website on a weekly basis;
 - 5. Provide orientation for senators appointed in the midst of a term;
 - 6. Set the agenda for all Senate meetings and send out all scheduled legislation at least 24 hours before senate convenes;
 - 7. Collaborate with the Appointment's Secretary to ensure vacant Senate positions are filled promptly by releasing applications within 1 week from the date of resignation notice and conducting interviews within the following 3 weeks.
- F.
 - 1. The Appointments Chair shall serve on the Appointments Board
 - 2. Oversee and facilitate the FCLA Appointments Board selection process.
- G. The Recording Secretary shall take accurate minutes of Senate meetings, including a list of those in attendance.

Article III – Meetings

Section 1. Meetings

The senate shall meet every Wednesday during the regular school year, unless changed by the Internal Vice President.

Section 2. Notice

If the Internal Vice President changes the time or place of the meeting, two weeks advance notice must be given to the Senate and this change must be published in the *Daily Nebraskan* prior to the meeting.

Section 3. Proxy Voting

Proxy voting, yielding a vote to another in one's absence, shall not be allowed.

Article IV – Committees

Section 1. Standing Committees

The following special committees shall have the following Standing Committees:

The Communications Committee, which shall be responsible for investigating issues and ideas that work toward better communication and understanding between various groups of ASUN and UNL population; Section 1. Standing Committees

The following special committees shall have the following Standing Committees:

- A. The Communications Committee, shall be responsible for investigating issues pertaining to organizational communication challenges as well as ideas and goals improving communication within ASUN and between ASUN and the UNL student body and faculty/ staff administration; in addition to promoting ASUN's purposes as stated in the ASUN Constitution as well as encouraging membership and participation in ASUN among the UNL population. The Communications Committee shall consist of one chairing Senate member, two general Senate members, whose responsibilities consist of planning and coordinating events and sponsorship with the following members, and the following general committee members, as appointed by the Appointments Board:
 1. Greek Outreach (2) – These members will be responsible for working with Greek Affairs and their members to support outreach efforts to Greek students on campus.
 2. Residence Hall Outreach (2) – These members will be responsible for working with RHA and their members to support outreach efforts to Residence Hall students on campus.
 3. Off Campus Outreach (1) – This member will be responsible for working to support outreach efforts to off campus students.
 4. Social Media Manager (1) – This member will be responsible for all Social Media outlets for ASUN. This includes, but is not limited to, posting events, information, and details regarding happenings within ASUN.
 5. RSO Outreach (2) – These members will be responsible for working with RSOs and their members to support outreach and educational efforts to RSOs on campus. These members will be responsible for maintaining contact with RSO executives and assisting with Student Service's SORC event.
 6. Graphic Designer (1) – This member will be responsible for assisting in the graphic design of promotional and educational materials for the various activities within ASUN.
 7. Historian (1) – This member will be responsible for taking pictures at ASUN events, and accurately documenting the source and location of all photos.
 8. Graduate Student Member (1) will be responsible for working to support outreach to Graduate students.

Responsibilities of the committee include, but are not limited to:

1. Oversee activities and maintain communications regarding media groups in the University.
2. Actively promote a positive image of ASUN throughout the University and greater Lincoln community.
3. Inform the student body of enacted legislation and information concerning ASUN

- activities and programs.
4. Disseminate information from Association of Students of the University of Nebraska to student body.
 5. Manage the imaging and branding of Association of Students of the University of Nebraska.
 6. Work with committees and Student Involvement to coordinate promotional events.
 7. Be responsible for promoting and participating in ASUN sponsored events.
- B. The Campus Life and Safety Committee shall have the following responsibilities:
1. The committee shall be responsible for investigating issues relating to the well being of students on campus, and equal opportunities for all UNL students, overseeing and assisting its advisory representatives and considering all advisory representative proposals submitted to it and coordinating with the Chair of the Committee for Diversity and Inclusion at least twice per month on updates from the advisory representatives on each committee. This Committee shall be responsible for any organization of community service projects to be undertaken by the ASUN Senate.
 2. The committee shall also be responsible for confidentially analyzing high risk student alcohol behavior and usage. This includes doing research on trends and issues which the committee deems relevant, assist in updating campus alcohol task force strategic plan based on data and emerging trends and work proactively to develop effective marketing campaigns and other resources to better prepare students facing dangerous alcohol situations, in addition to creating a partnership with the Vice Chancellor's office, University Health Center, and student organizations focused on reducing high risk alcohol behavior.
- C. The Academic Committee, which shall be responsible for investigating issues pertaining to the standards of academics at UNL and representing ASUN in any ad-hoc or standing committees or advisory boards pertaining to such affairs. It shall promote midterm evaluations and handle Dead Week complaints.
1. The Academic Committee Chair shall meet on a monthly basis with a representative from the Office of the Vice-Chancellor for Academic Affairs, and chair the Selection Committee for the Outstanding Educator of the Year Award.
 2. The Academic Committee Chair will serve as the liaison to the Academic Senate.
 3. The student members appointed to the University's Curriculum Committee and Teaching Council will also be members of ASUN's Academic Committee.
- D. The Student Services Committee, which shall be responsible for investigating issues relating to services provided by ASUN to the student body. Among those issues is the oversight of Recognized Student Organizations (RSOs). In relation to RSOs, the Student Services Committee shall have the power to, but shall not be limited to:
1. Review new organizations;
 2. Review amendments to bylaws or constitutions of existing RSOs;
 3. Advance to the Senate changes in the uniform conditions for the continued approval of student organizations;
 4. Initiate disciplinary procedures against student organizations which do not comply with ASUN guidelines;

5. Nothing withstanding any other provision of these bylaws, consistent with Article IV, Section 1 and Article VII, Section 1 (K) of the ASUN Constitution, all duties relating to the recognition of student organizations shall be executed exclusively by the Student Services Committee. The Chair of the Student Services Committee shall report all actions relating to student organizations to the Senate for information only.
6. Review and update ASUN bylaws and submit changes as necessary, including reviewing bylaw changes submitted by individual senators, and then submit any such changes to the Senate.

The Student Services Committee will also have the charge of hosting the Student Organization Representative Council, at least once per year.

E. The Committee For Fee Allocation, which shall be governed as follows:

1. CFA shall consist of thirteen voting members (three senators and ten elected at-large students, except as exempted below in times of vacancy) and two advisors (Vice Chancellor for Student Affairs or his/her designee and the ASUN Director of Administration).
2. Senators shall be appointed by the Speaker of the Senate to the committee within three weeks of assuming office or within two committee meetings. If after two committee meetings no Senators have volunteered to serve, such vacancies may be filled by the Appointments Board. In the case of fall semester Senator appointments, Senators may be appointed to CFA (not to exceed four total Senators or thirteen total members) at the discretion of the Speaker of the Senate in cooperation with the Appointments Board.
3. At-large students shall be elected in the ASUN Spring Elections and positions are appointed as follows: four off-campus students, two residence hall students, one student with an East Campus major and/or residence, one Graduate student, one at large student, and one Greek living unit student (includes cooperatives). At-large students shall be elected based on where they will live in the fall semester immediately following the Spring Election. Vacancies may be filled by the Appointments Board.
4. Any vacancy shall be filled by the Appointments Board at the request of CFA, subject to approval of the Senate. Any student, regardless of living unit or class standing may fill any vacancy of senate or at-large positions.
5. No member of the CFA shall hold any of the following positions: UPC Committee Chair or member of the Executive Board, member of Campus Recreation Advisory Council, member of Nebraska Union Board, member of Health Center Advisory Board, employee of the *Daily Nebraskan*, member of the *DailyER Nebraskan*, member of the Publications Board, employee of the Lied Center, or Student Court Justice;
6. The CFA may amend its bylaws, but the revision must be submitted and approved by the Senate;
7. The CFA shall submit to the Senate, in the form of an Appropriations Bill, its recommendations for the allocation of student fee dollars;
8. In order to prevent a conflict of interest, no CFA retreat shall be sponsored by any recipient of Fund A or Fund B unless the Senate gives prior consent with a two-thirds vote of its membership.
9. The CFA subcommittee reviewing the budget of ASUN shall consist solely of CFA members selected as members at-large. No Senator shall serve as a member of the subcommittee reviewing the ASUN Budget. The Senators serving as CFA members shall abstain from CFA votes specifically dealing

with the student fee allocation for ASUN, except in case of a tie among members at-large, in which case each of the Senators shall cast an individual vote.

F. Technology Fee Committee, which shall be governed as follows:

1. The Technology Fee Committee shall be composed of two senators and five at-large members of the student body. The Vice-Chancellor for Student Affairs or his/her designee and the ASUN Director of Administration, shall serve as advisors to the Committee.
2. The five at-large members shall be elected from among the entire student body during the Spring ASUN Student Government election. Any vacancies of at-large members will be filled by the Appointments Board at the earliest possible date.
3. The two senators shall be appointed by the Speaker of the Senate within two weeks of the Speaker assuming office. Any vacancies of Senate members will be filled by the Speaker of the Senate at the earliest possible date. The Speaker may, at his/her discretion, direct the Appointments Board to fill vacant Senate positions with an at-large student. Service by senators on the Academic Fees Advisory Committee will qualify as service on a standing committee.
4. The Committee shall annually examine the spending of student technology fee and library fee money by examining and providing input to the proposals of Information Services and the Libraries. The Committee shall annually approve the budget proposals of Information Services and the Libraries. The committee shall also serve as the chief liaison between students, Information Services and the Libraries.
5. The Technology Fee Committee shall maintain bylaws governing the structure and operations of the committee. The committee shall annually submit its by-laws to the Senate for approval.

G. The Big Event

1. The Big Event shall maintain bylaws governing the structure and operations of the committee. The committee shall annually submit its bylaws (in the fall semester) to the Senate for approval.
2. The co-chairs shall be appointed by the outgoing ASUN President following the event each Spring.
3. All other executive members will be appointed by the co-chairs following an application process during the Spring semester.

Section 2. Committee Chairs

The Speaker of the Senate shall appoint the chairs of all standing committees of the Senate.

Section 3. Special Committees

Any other special committee, created by the Senate, shall be appointed by the Appointments Board with the Senate's approval, and the Speaker shall appoint the chair of any special committees, unless outlined specifically in the legislation creating the special committee.

Section 4. Ad-Hoc Committees

Ad-Hoc members are to be restricted to potential members who carry skills or experience above and beyond the normal student to warrant special consideration for addition to one of ASUN's Standing or Executive Committees. These Ad-Hoc members are to be considered on an individual basis, and must meet all requirements listed below:

1. Come at the official recommendation of the chair of the committee. This recommendation must be in writing, and given to the acting Chairman of the Executive Committee, and the Advisor of ASUN.
2. Submittal of the appointment shall be approved by both the President and by a majority vote of the Executive Committee.
3. The appointment is subject to approval of the Senate.

Part II – The Executives

Article I – President

Section 1. Appointments

- A. The President shall make the following appointments, needing approval of the Senate: Student Government Advisor, Publications Board, Student Court, Electoral Commission Advisors, Government Liaison Committee Member, and Committee for Diversity and Inclusion.
- B. The President shall have power to appoint the following, informing the Senate for information only: Student Government Staff, The Big Event Co-chairs, Electoral Commission Director, Government Liaison Committee Chair, Academic Planning, Search Committees, Laura Cockson Memorial Scholarship Steering Committee, the Chancellor's Commission on Environmental Sustainability and the Chief of Staff.

Section 2. Committee Membership

The President, or his/her designee, shall serve as a member of the following committees: Academic Planning Committee, and the Lied Center Advisory Board.

Article II – Internal Vice President

Section 1. Committee Membership

Senate Meetings. To be the presiding officer of the Senate, followed by the External Vice-President, followed by the Speaker.

The Big Event: The Internal Vice President shall reside as the Secretary of The Big Event committee.

Residence Liaison. The Residence Liaison shall be the Internal Vice-President. The Internal Vice-President shall provide periodic reports to the Senate. An Ad-hoc committee shall be formed at the discretion of the Internal Vice-President.

Committee for Diversity and Inclusion. The Internal Vice President shall serve on the Committee for Diversity and Inclusion,

Article III – External Vice President

Section 1. Duties

The External Vice President shall:

Parking Advisory Liaison: Will serve on the Parking Advisory Committee and will act as a liaison between the ASUN and the Parking Advisory Committee.

Government Liaison Committee (GLC): The External Vice President shall serve on the GLC.

Advisory Boards. The External Vice President shall meet with the board chairperson to discuss relevant issues and formulate consistent responses to problems confronting the student body.

Article IV – Executive Committee

Section 1. Composition

The Executive Committee shall consist of the following voting members: President as Chair, Internal Vice President, External Vice President, Speaker of the Senate, Appointment Chair, Standing Committee Chairs, with the exception of the Graduate Student Task Force co-chairs, the Government Liaison Committee Chair, Committee for Diversity and Inclusion Chair, and the Environmental Sustainability Committee Chair. The Executive Committee shall also include the Director of Administration and the Undergraduate Graduate Chiefs of Staff as non-voting members. In the event that multiple chairs are appointed to one committee, each chair shall receive an equal fraction of one vote such that each committee's vote totals one.

Section 2. Graduate and Undergraduate Chiefs of Staff

The Undergraduate Chief of Staff's primary role can include, but is not limited to organizing projects, coordinating information and attending meetings. The Chief of Staff does not serve in a representative role, but can serve on behalf of the President. The Chief of Staff will be a non-voting member of the executive committee. The Chief of Staff shall serve at the

discretion of the President and will be appointed by the President at the beginning of the new term or in case of vacancy.

The Graduate Chief of Staff's primary role can include, but is not limited to serving as co-chair for the Graduate Student Task Force, communicating graduate student issues, concerns and ideas to the President, Senate, and Executive Committee, and maintaining close contact with the Dean of Graduate Studies. The Graduate Chief of Staff will be a non-voting member of the Executive Committee. The Chief of Staff shall serve at the discretion of the President and will be appointed by the President at the beginning of the new term or in case of vacancy.

Section 3. Meetings

- A. The Executive Committee will meet at the call of the President with no less than twenty-four hours' notice;
- B. The quorum for the Executive Committee will be a majority of the voting members, unless other stated in the Constitution or these bylaws.'

Section 4. Duties and Powers

The Executive Committee shall:

- A. Distribute general information to committee chairs;
- B. Refer all legislation to a standing committee;
- C. Approve signs for Senators to post in their respective buildings;
- D. Attend all Senate meetings and give Executive Reports.

Article V – Boards, Committees, Commissions, and Other Entities

Section 1. Appointments Board

- A. The Appointments Board shall interview and appoint persons to the following positions, and any other listed in these bylaws or as directed by the Senate, when vacant: Campus Recreation Advisory Council, Commencement Committee, CFA at-large member vacancies, Convocations Committee, Curriculum Committee, Electoral Commission, Grading and Examinations Committee, Honors Convocation Committee, Intercollegiate Athletics Committee, Libraries Committee, Parking Appeals Committee, Recording Secretary, Teaching Council, University Appeals Board, University Health Center, University Judicial Board, Senate vacancies, Campus Safety Representative, Environmental Issues Representative, Non-traditional Students Representative, Students with Disabilities Representative, International Students Representative, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Affairs Representative, Racial Affairs Representative, Voter Information Guide Coordinator, Women's Issues Representative and Committee for Diversity and Inclusion.

- B. The Appointments Board shall consist of the Appointment Chair, and two appointed students-at-large. One male and one female should be appointed if qualified candidates are available. The students-at-large may not serve concurrently as an Executive, Senator, member of Committee on Fees Allocation or Justice of the Student Court;
- C. The Executive Committee shall select the two students-at-large prior to the general ASUN elections, provided that two-thirds of the voting members of the Executive Committee are present during the interview process and that the Senate, by a two-thirds vote, approve the students-at-large. If there is a tie in the Executive Committee, the Appointment Chair choice shall prevail;
- D. The new members of the Appointments Board shall assume their positions upon installation with the new executives and senators;
- E. The Appointments Board shall define its policies and procedures for selecting students for the positions mentioned in Section 2A;
- F. All decisions of the Appointments Board must be unanimous;
- G. Each appointment must be ratified by a two-thirds vote of the Senate at the next Senate meeting;
- H. All persons appointed to a position must give the Director of Administration and/or the Appointment Chair two (2) weeks notice, should they choose to forfeit their position.
- I. No member of the Appointments Board may seek to be appointed to one of the positions mentioned in Section 2A during his/her term on the Appointments Board.

Section 3. Electoral Commission

- A. The Electoral Commission shall consist of six voting members, one appointed by the President as Electoral Commission Director, one member from the Executive Committee, two members-at-large appointed by the Appointments Board and approved by the Senate, and two faculty representatives appointed by the President and approved by the Senate;
- B. Any survey to appear on the general election ballot must be approved by a two-thirds vote of the Senate.
- C. The Electoral Commission will annually vote in the fall semester to accept or reject the format of a Voter Information Guide developed by the Voter Information Guide Coordinator, who is to be appointed by the Appointments Board and approved by the Senate. The guide will seek to provide unbiased information on all candidates running for an ASUN position as well as potentially include information on surveys, referenda, or other items on the ballot. All information provided by candidates for the guide will be collected when the candidate files for his or her candidacy .

Section 4. Freshmen Campus Leadership Associates (FCLA)

Freshman Campus Leadership Associates (FCLA) is a group sponsored by the Association of Students of the University of Nebraska (ASUN) and is the freshmen representation in University student government. Up to twenty-four (24) of the University's most promising freshmen leaders are selected to serve for the remainder of their freshman year in this capacity. Overarching goals of the group include an introductory education of the construction and operation of student government at the University, networking with other involved freshmen, working closely with ASUN senators and executives, participating in

several well-established University traditions, and preparation for future involvement both at the University and beyond.

Article I Membership

- (A) Associates must apply, interview, and be appointed by the FCLA Appointments Board within the first month of the fall semester.
- (B) FCLA shall consist of up to twenty-four (24) freshmen students currently enrolled full-time at the University.
- (C) Membership shall initially consist of up to twenty four (24) students of all genders with an equal number of students selected to serve providing an equitable representation of persons across the gender spectrum.
- (D) All attempts are to be made at making FCLA as diverse as possible, in all respects, while still maintaining its mission of employing and educating some of the University's most promising leaders.
- (E) Should a member of FCLA choose to resign, his/her spot will be filled from a pool of acceptable applicants maintained by the Appointments Board.

Article II Attendance

- (A) Associates are required to attend every meeting as scheduled by the Director.
- (B) All absences should be reported to the Associate Director.
- (C) The Director and Associate Director may together agree to excuse an absence, though all attempts must be made to ensure that abuses of this power are not recurring.
- (D) More than two unexcused absences a semester will result in the Associate being placed under review for removal from FCLA. In such an instance, a new Associate shall be appointed by the Appointments Board.

Article III Office Hours

- (A) Associates are required to attend one office hour each week in the ASUN office following their appointment.
- (B) Office hours are to be spent aiding the ASUN secretaries, familiarizing Associates with the resources and procedures of the office, and introducing Associates to other ASUN members and regulars.
- (C) If the ASUN secretaries have no work available for Associates, they may spend their time doing homework or other activities. They may not, however, leave early for lack of work.
- (D) Attendance at office hours will be recorded and maintained by the Associate Director.

Article IV Directorship

- (A) The Director
 1. The Director is appointed by the ASUN President and approved by the Senate.
 2. The Director shall facilitate the overall direction of the program as designated by the President of ASUN, maintain continual contact with the President, provide logistic information to assist with projects, facilitate idea creation and goal setting with a pragmatic timeline, and oversee the completion of tasks towards goals.
 3. The Director shall act as FCLA Chair in representation at all meetings of the ASUN Senate.
- (B) The Associate Director
 1. The Associate Director is appointed by the ASUN President and approved by the Senate.
 2. The Associate Director shall assist the Director in facilitating the program, ensure

that associates are fulfilling their responsibilities, take attendance and handle excuses, oversee office hours, organize FCLA attendance at ASUN meetings, oversee the YearOne website, and facilitate the writing and posting of new material.

3.The Associate Director shall fill in as FCLA Chair when the Director is not able to attend Senate meetings.

Article V Officers

(A) FCLA is responsible for electing three officers within the first month of appointment.

1. **The Secretary.** The Secretary shall record minutes at every FCLA meeting, maintain the Blackboard webpage, and e-mail the week's minutes to all absent members of FCLA.
2. **The Treasurer.** The Treasurer shall maintain the FCLA budget, give a budget report at each meeting of FCLA, and discuss expenditures with the Director.
3. **The Historian.** The Historian shall keep evidence of all FCLA events and compile a keepsake for the final meeting of the term.

(B) Officers are elected through a secret vote by the entire group.

Article VI Committees

FCLA shall be split into committees by member preference.

1. RSO Liaison Committee. The RSO Liaison Committee shall be responsible for communicating with RSO's on campus and inviting RSO representatives to meetings to learn about the RSO and its role on campus.
2. ASUN Senate Liaison Committee. The ASUN Liaison Committee shall be responsible for attending ASUN Senate meetings, taking minutes at these meetings, and relaying information about ASUN Committees to the group.
3. Philanthropy Committee. The Philanthropy Committee shall be responsible for selecting and planning activities to extend FCLA into the greater community through community service and volunteerism.
4. Leadership Committee. The Leadership Committee shall be responsible for planning and leading activities that will help build leadership skills and work to enhance the cohesiveness of the group.
5. Communications Committee. The Communications Committee shall be responsible for promoting all FCLA sponsored events and legislation. Additionally, the creation of materials and events to promote entering freshmen to apply for FCLA at the beginning of the Fall semester.

Article VII Individual Project

(A) Each member of FCLA is responsible for creating and carrying out an individual project.

Members may be allowed to team up on a single project with the approval of the FCLA Director and Associate Director.

1. Each individual project must first be presented in a project proposal to the FCLA Director and Associate Director.
2. Once approved, legislation must be written and presented to the executive team to be assigned to a committee for approval.
3. Once approved by committee, the legislation will be brought to the senate floor for senate approval.

Section 5. Government Liaison Committee (GLC)

The Government Liaison Committee shall:

- A. Be composed of a Chair appointed by the President and Member(s) appointed by the President and approved by the Senate with a majority vote. The Chair and the Member(s) may be removed by the President and the Member(s) may be removed by a two-thirds vote of the Senate;
- B. Advocate such policies as the Senate may direct at all levels government. If time does not permit Senate approval, approval may be granted by the Executive Committee or President
- C. Do research on political and legal issues that they (the committee) deem relevant to students and to continue that research until the committee reaches a point where they need senate direction for future action. Such action could include (but is not limited to) taking a public stance; advocating a position to the university, city council, state legislature, national government, or any other political organization; or continuing research;
- D. Direct and maintain programs to promote positive relations between ASUN and governments at all levels.

Section 6. Committee for Diversity and Inclusion

The Committee for Diversity and Inclusion shall:

- A. Be composed of seven voting members as follows: at least one senate member but no more than two senate members appointed by the Speaker of the Senate, two members appointed by the outgoing President, and the remaining members appointed by the Appointments Board. The Internal Vice President will serve on the Committee in a non-voting capacity. The Chair, who may be a voting member, shall be appointed by the Speaker of the Senate. The Chair may appoint members as necessary, who will serve as non-voting members. The Committee for Diversity and Inclusion shall have the following advisory representatives who are required to attend least two meetings of the Committee for Diversity and Inclusion each month.
 1. The Nontraditional Student Representative, dealing with student issues concerning nontraditional students;
 2. The Students with Disabilities Representative, dealing with student issues relating to disability awareness and accessibility.
 3. The International Students Representative, dealing with student issues concerning international students;
 4. The Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Affairs Representative, dealing with student issues relating to sexual orientation;
 5. The Racial Affairs Representative, dealing with student issues relating to racial affairs;
 6. The Women's Issues Representative, promoting awareness of women's issues on campus;
 7. The Veterans and Military Affairs Representative, dealing with student issues related to the well being of veterans and military personnel;

All voting members and representatives must be approved by majority vote of the Senate. The Chair and the any member may be removed by a two-thirds vote of the Senate.

Be responsible for developing and maintaining a guiding statement on diversity, which ASUN will use as an informational guide when considering actions which pertain to a diverse university environment.

- B. Be responsible for developing and maintaining a long-term diversity plan. This plan will research and explore issues pertaining to the university and community which involve diversity and how those issues impact students. The plan will develop recommendations and encourage projects which should be addressed by ASUN and will encompass all applicable bodies of ASUN Student Government and Recognized Student Organizations (RSOs).
- C. Advocate for a diverse, respectful, and inclusive university community. This includes doing research on issues which the Committee deems relevant to advocating such a community and recommending appropriate actions to the Senate. At the point of external liaison beyond the Committee for Diversity and Inclusion, the Committee will require a Senate direction for further action. Such action could include (but is not limited to) taking a public stance; advocating a position to the University or any other organization, political or otherwise; or actively presenting or programming events on behalf of ASUN.
- D. Work collaboratively with Campus Life Committee Representatives on education and research related to the diversity plan and on developing well-informed recommendations to the Senate. In addition, the Chair of the Committee for Diversity and Inclusion will be required to meet at least two times per month with the Chair of the Campus Life Committee on issues brought up by the advisory representatives in their roles on each committee.
- E. Present a report on the diversity statement, diversity plan, and any significant actions or recommendations to the Senate at a regularly scheduled Senate meeting before the end of the legislative session, and also present the report at a regularly scheduled meeting at the beginning of a new legislative term following student government elections.
- F. Have a term of appointment which persists through the end of an ASUN regular legislative term and will not terminate until the end of the spring semester following the end of the ASUN legislative term during which the Committee members were appointed.

After giving the presentation and report to the outgoing Senate, and then after student government elections, the two responsibilities of the Committee are:

1. to present the report to the newly elected Senate, and
2. to orient the newly appointed Committee on research and actions of previous Committees and to familiarize the new Committee on the diversity plan. This allows for two active Committees at one time, appointed during different legislative terms, which is necessary for such a body which explores long-term development of student government.

Section 7. Environmental Sustainability Committee

The Environmental Sustainability Committee, which shall be governed as follows:

The Environmental Sustainability Committee (ESC) shall be composed of up to fifteen (15) members. One to three members must be ASUN senators, with the remaining slots filled by at-large members of the student body.

The at-large members will be appointed to the committee at the end of each spring semester, and will serve their positions the following fall and spring semesters.

They will be appointed by the ESC Appointments Board, comprised of (1) the outgoing ESC Chair or an appointee of the outgoing ESC Chair, (2) a senator elected by the senate, and (3) an at-large member appointed by application by the Appointments Board. The one to three senators shall be appointed by the Speaker of the Senate within two weeks of the Speaker assuming office. Any vacancies of Senate members may be filled by the Speaker of the Senate. The Speaker may, at his/her discretion, direct the Appointments Board to fill vacant Senate positions with an at-large student.

The Chair of the Environmental Sustainability Committee may be selected from any appointed member, and does not need to be an ASUN senator. The Chair shall be appointed by the ESC Appointments Board, and approved by the Speaker, and can be removed, as can any member, by a two-thirds vote of the Senate. The committee will have the following purposes: to reduce the impact of the University of Nebraska-Lincoln on its environment, to improve the quality of campus life and the well being of the University community, to encourage environmental stewardship and education among the students and staff of the University, to reduce operation costs of the University, to encourage collaboration among various entities on the campus in order of preserving the environment, to represent the student body's commitment to Environmental Sustainability, to suggest areas for policy recommendation to the Chancellor's Commission on Environmental Sustainability.

The Vice Chair of the Environmental Sustainability Committee may be selected from any appointed member, and does not need to be an ASUN senator. The Vice Chair shall be appointed by the ESC Appointments Board, and approved by the Speaker, and can be removed by a two-thirds vote of the Senate.

The Vice Chair shall assist the Chair in directing the Committee, ensuring members are fulfilling their responsibilities, taking attendance and handling excuses, and assuming the responsibilities of the Chair in their absence.

Section 8. Homecoming Steering Committee

- A. The Homecoming Steering Committee shall be composed of the Communications Chair), one member of the IFC, one member of Panhellenic, one member from RHA, one member of the Athletic Department, one member of the Scarlet Guard, one member of the University Program Council, one member from the College of Agricultural Science and Natural Resources, and one member from the University Ambassadors, The Homecoming Steering Committee Chair, as appointed by the president, and anyone else appointed by the Homecoming Steering Committee Chair with the consent of the president;
- B. The Homecoming Steering Committee Chair shall be appointed by the President;
- C. The Royalty Chair shall be appointed by the President.
- D. The Homecoming Steering Committee shall coordinate activities relating to Homecoming and shall be responsible to the President.
- E. Representatives of the Steering Committee organizations will be appointed by the respective organizations.

Section 9. Laura Cockson Memorial Scholarship Steering Committee

The Laura Cockson Memorial Scholarship Steering Committee shall:

- A. Be composed of any interested family member of Laura Cockson, the previous year's recipient of the Laura Cockson Memorial Scholarship, a Gamma Phi Beta representative, and the President or his/her appointee.
- B. Select the Laura Cockson Memorial Scholarship recipient for the year, an individual who with character and leadership has actively and effectively promoted alcohol education and responsible alcohol consumption.

Section 10. 475-RIDE – Safe Ride Home Program

- A. The President shall be the Chair of 475-RIDE;
- B. The President or his/her designee will serve as the coordinator.
- C. Students utilizing 475-RIDE must adhere to the best usage practices or lose ridership privileges.
 - 1. Must provide the dispatcher with valid ID number at time of call and present NCard to the driver upon pickup.
 - 2. Must request transportation only to their official university registered local address.
 - 3. Must cancel a requested cab if the need for the cab no longer exists.
 - 4. May only use the service as a last resort. A last resort circumstance is defined to be an unsafe situation that could not have been foreseen.
- D. A policy enumerating the best usage practices will be developed and must be reviewed and adopted by a majority vote of the Senate at the beginning of each term, and may be amended as necessary by a majority vote of the Senate.

Section 11. The Traditions Tee Committee

- A. The Committee shall be composed of at most two senators appointed by the Speaker of the Senate and five students appointed by the Appointments Board. The senators may serve on The Traditions Tee Committee in lieu of serving on a standing committee of the Senate, at the discretion of the Speaker of the Senate.
- B. The Committee shall administer The Traditions Tee Program.

Section 12. Student Legal Services

The Student Legal Service Center shall advise, counsel and have court representation in areas of the law that most often concern students.

- 1. The Board shall be composed of the following members, The President, Student Legal Services Coordinator, a member of the faculty of the College of Law and a practicing attorney within Lancaster County who's a member in good standing of the Nebraska State Bar Association.
- 2. Members of the Board shall be chosen by the President for one year terms, vacancies to be filled at the President's discretion.
- 3. Meetings shall be held subject to the call of the President or the Student Legal Service Coordinator who shall serve as chairperson of the Board.

Section 13. University Appeals Board

- A. The University Appeals Board shall consist of four students and three faculty members;
- B. The University Appeals Board shall be the appellate body for the Student Court and shall operate using the guidelines of the current Code of Conduct Section IV. When the University Appeals Board hears appeal cases from the Student Court, a taped record of all sessions shall be maintained and all decisions shall be rendered in writing to the involved parties.

Section 14. ASUN Graduate Student Committee

The Graduate Student Committee shall investigate and engage with issues and ideas that address graduate student needs. The Committee shall promote graduate student welfare and success as a critical component of the research mission of the University of Nebraska-Lincoln.

1. The Graduate Student Committee shall work with the Graduate Student Association (GSA) to better address graduate student issues, and it shall send at least one member to every GSA meeting.
2. The Committee may consist of up to 9 non-undergraduate standing senators, and up to 4 at-large non-undergraduate standing members, selected by the appointments board.

Section 15. Environmental Leadership Program (ELP)

The Environmental Leadership Program is designed to develop future campus leaders. Participants will gain hands-on experience working on environmental projects, obtain knowledge on environmental issues, and develop leadership skills including communication, self-awareness, time management, and resource utilization. ELP will work closely with the Environmental Sustainability Committee to promote sustainability at the University of Nebraska - Lincoln.

Article I Membership

- A. Associates must apply, interview, and be appointed by the ELP Appointments Board consisting of the Environmental Sustainability Committee (ESC) Chair, one senate member, nominated and voted on by the senate, and an at large member selected by appointments board.
- B. ELP shall consist of twenty freshmen and sophomores currently enrolled full-time at the University.
- C. Should a member of ELP choose to resign, his/her spot will be filled from a pool of acceptable applicants maintained by the Appointments Board.

Article II Attendance

- A. Associates are required to attend every meeting as scheduled by the Director.
- B. All absences should be reported to the Associate Director.
- C. The Director and Associate Director may together agree to excuse an absence, though all attempts must be made to ensure that abuses of this power are not recurring.

D. More than two unexcused absences a semester will result in the Associate being placed under review for removal from ELP. In such an instance, a new associate shall be appointed by the ELP appointments board.

Article III Leadership

A. The Director

1. The Director is appointed by the ASUN President and approved by the Senate.
2. The Director shall facilitate the overall direction of the program as designated by the President of ASUN, maintain continual contact with the President, maintain continual contact with the ESC Chair, develop educational curriculum and its implementation, and oversee the completion of tasks towards goals.
3. The Director shall act as ELP Chair in representations at all meetings of the ASUN Senate.
4. The Director will serve as a voting member of ESC.

B. The Associate Director

1. The Associate Director is appointed by the ASUN President and approved by the Senate.
2. The Associate Director shall assist the Director in facilitating the program, ensure that associates are fulfilling their responsibilities, assist with development and administration of the educational program, take attendance and handle excuses.
3. The Associate Director shall fill in as ELP Chair when the Director is not able to attend Senate meetings.

Article IV Committee Overview

A. ELP will work with ESC by:

1. Designating individuals and teams of ELP associates to work alongside ESC members on their projects.
2. Helping to organize and facilitate the Sustainability Roundtable and FOCUS NE.

B. Fall semester, ELP will focus on the following elements:

1. Environmental education, as coordinated by the Director and Associate Director.
2. Team projects with ESC Members.

C. Spring Semester, ELP will focus on the following elements:

1. Continuing projects with ESC Members.
2. Work as a group to outline, research, and implement a group project.

Article VI – General Provisions

Section 1. Senatorial Supremacy

All commissions, committees, and boards authorized by ASUN must annually submit their current bylaws and procedures to the Senate. Changes in its bylaws or constitution must be approved by the Senate. Minutes or regular reports must be given to the Senate.

Section 2. Non-Discrimination Clause

Neither ASUN nor any Recognized Student Organization (RSO) may discriminate in the selection of members or appointments when discrimination is defined as denying individuals membership or appointment on the basis of a person's age, race, national or ethnic origin, color, gender, religion, sex, identity or expression, sexual orientation, disability, veteran's status, marital status, or place of residence, except a Recognized Student Organization may apply for specific exemption from this rule as outlined in the Special Rules.

Section 3. Diversity Statement

The Association of Students of the University of Nebraska (ASUN) is a body created to represent the University of Nebraska-Lincoln's diverse student population. As such, all branches of student government need to be aware of the diverse needs and concerns of the student body. Due to the inherent interest of ASUN in the operation and affairs of the University, a concerted effort will be made to ensure that all students have a quality educational experience, enriched by an appreciation of differences, at the University of Nebraska-Lincoln.

In order to maintain an effective student government, ASUN will be sensitive to the needs of UNL students, be a strong advocate for minority and underrepresented student issues, ensure all students are afforded a safe, respectful, and inclusive university environment, and challenge intolerance and misinformation. ASUN will also encourage its members and the student body to participate in programs and events which highlight the heritage and contribution of minority and underrepresented groups.

Section 4. Special Rules

The Senate may adopt Special Rules to govern the ASUN with a vote of two-thirds of those present and voting. Any entity of ASUN may request to have the Special Rules concerning their functions amended in a written request to the Student Services Committee. Special Rules may be suspended by a two-thirds vote of those present and voting at any meeting.

Part III – The Student Court

Article I – Student Court

Section 1. Constitutional Authorization

As outlined in the Constitution, "The Student Court shall operate under and be governed by such rules and regulations as the Student Senate shall adopt by ordinance or bylaw, except that such rules and regulations shall not infringe upon any of the powers herein granted to the Student Court."

Section 2. Procedures and Policies

The Student Court shall be governed by the procedures and policies outlined in the Special Rules.

Section 3. Concurrent University Judicial Board Membership

Every Student Court Justice, upon appointment, will be recommended to the Chancellor for appointment to the University Judicial Board.

Part IV – General Provisions

Article I – Bylaws

Section 1. Amendment

These bylaws may be amended with a three-fourths vote of those present and voting taken by roll call, provided written previous notice of the amendment was given at the previous meeting. Written previous notification shall be when the Bylaw Amendment meets the regular requirements to be included as an agenda item and is included as an agenda item at the previous meeting.

Section 2. Suspension

None of these bylaws, including rules in the nature of special rules of order, may be suspended by any vote.

Article II – Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the ASUN in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the ASUN may adopt.

Article III – Other Provisions

Section 1. Qualification

Every student elected/appointed to any ASUN position is required to be a full-time student at UNL with the exception of advisory councils (whose applicants must be enrolled for at least three credit hours at UNL), he/she must have a cumulative grade point average of 2.0 or higher. In addition, no student shall serve in an appointed position if that student is currently on academic or disciplinary probation.

Special Rules

1.0. Senate Meeting Time and Location. The Senate shall meet at 6:30 p.m. in the Nebraska Union, City Campus, except for the last Wednesday of each month, at which time the Senate shall meet at the East Campus Union. (Refer to Bylaws, Part I, Article III)

1.1 Excused Absences. In order for an absence from a Senate meeting to be excused, senators must notify the Speaker of the Senate of their absence by 12:00 p.m. (noon) on the day of the meeting of their absence.

2.0. Closed Sessions. The Senate shall conduct all closed sessions in accordance with Nebraska Revised Statutes 84-1410 regarding closed sessions. The Senate shall be allowed, but not limited to hold closed sessions for the following reasons:

1. Strategy sessions regarding negotiations or actions with regard to other bodies at UNL;
2. Investigative proceedings regarding allegations of Constitutional violations and or criminal misconduct;
3. The protection of public interest;
4. Sensitive personnel matters.

2.1. Vote for Close Session. The vote to hold a closed session shall be taken in open session, and requires a majority vote of the Senate. The Senate must reconvene in open session before any formal action may be taken.

2.2. Challenging Continuation of a Closed Session. Any member of the Senate shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session. Such challenges shall be overruled only by a majority vote of the Senate present at the meeting.

2.3. Divulging Information in Closed Session. Any member of the Senate who divulges information concerning the deliberations in closed session may be subject to disciplinary actions.

3.0. Agenda. The agenda shall be published by 12:00pm (noon) the Tuesday before the Senate meeting and the order of the Agenda for all Senate meetings shall be:

- | | |
|---------------------------|-------------------------|
| I. Call to Order | VII. Executive Reports |
| II. Attendance Roll Call | VIII. Committee Reports |
| III. Pledge of Allegiance | IX. Unfinished Business |
| IV. Approval of Minutes | X. New Business |
| V. Appointments | XI. Announcements |
| VI. Open Forum | XII. Adjournment |

4.0. Official Seating Area. The official seating area shall be that area designated for the seating of only the elected executive officers, Senators, AFAC, CFA, DSDC, ESC FCLA, GLC, and SAC Chairs, the Recording Secretary, and the Chief of Staff. A Senator must be seated in the official seating area in order to vote or speak on pending action. No person seated in the official area shall speak to a person not seated in the official area during the meeting without going to the gallery. No person in the gallery shall be recognized until he/she has returned to the official seating area.

4.1 Laptop Computers / Mobile Devices in Seating Area. Personal laptop computers and mobile devices are not allowed in the Seating Area unless a Senator needs to look up pertinent information on the subject being discussed. Unless there is a need to obtain information on a subject, Senators must keep their laptop computers stored away during Senate.

5.0. Senate Legislation. The Senate shall consider five types of legislation: the Senate Bill, the Appropriations Bill, the Resolution, Bylaw Amendments and the Government Bill. All legislation shall be numbered and named by the Executive Committee. The official title of all legislation shall consist of the category, the number, and the name of the legislation.

5.1. Senate Bill. A Senate Bill shall be introduced by a senator and shall require action by some branch of ASUN upon its passage. A Senate Bill requires a majority to pass and dies at the end of the Senate term.

5.2. Appropriations Bill. Any Committee for Fee Allocation recommendations for the allocation of UPFF shall be submitted in the form of an Appropriations Bill. Additionally, for ASUN expenditures of more than \$900 that are not line item expenditures of the ASUN budget or from the Miscellaneous or Contingency Accounts, a senator must introduce an Appropriations Bill. Appropriations Bills require a majority to adopt. (Refer to Bylaws Article II, Section 3 [A2])

5.3. Resolution. A Resolution expresses the opinion of the Senate on any issue. A Resolution requires no further action. A Resolution requires a majority and dies at the end of the Senate term.

5.4. Government Bill. Only the President may submit Government Bills. Government Bills require a majority vote and die at the end of the Senate term. Government Bills shall be the first items under New Business on the agenda. (Refer to Bylaws Article II, Section 3 [A3])

5.5. Standing Committees. All legislation except Government Bills and Bylaw Amendments, shall be referred by the Executive Committee to one of the Senate's standing committees, unless the legislation originates from within the committee. The standing committees shall have the authority to amend or kill the legislation in addition to sending it to the Senate. Any standing committee may submit Senate Bills, Resolutions, or Appropriations Bills to the Senate. If, after two regularly

scheduled committee meetings, the committee has failed to take action on legislation assigned to it by the Executive Committee, the sponsor of said legislation may move that the legislation be brought to emergency status.

5.5.1 Bylaw Amendments. All bylaw amendments shall be submitted to the Student Services Committee for review. The Student Services Committee shall have the authority to amend or kill the bylaw amendment in addition to sending it to the Senate. If, after three regularly scheduled Student Services Committee meetings, the committee has failed to take action on legislation assigned to it or has killed the amendment, the sponsor of said legislation may move that the legislation be brought to emergency status, requiring a two-thirds vote of those present and voting to consider the legislation. Bylaw amendments in emergency status must still meet the requirements for previous notice (Part IV, Article 1, Section 1).

5.6. Sponsors of Legislation. The sponsor of any legislation or bylaw amendment – that is, a) the chair of the committee that submitted the bill, b) the first signed on a piece of legislation or bylaw amendment when signed by one or more senators, or c) the president for all government bills – shall have the right to make a five-minute closing statement before the final vote is taken on that item of business. The sponsor may yield time during the closing statement only to one co-sponsor. During the closing statement, no further amendments may be offered.

5.7. Legislative Due Process. Staff shall be notified by 12:00 pm the Monday before the Senate meeting of all legislation, which has been passed by committee or is otherwise intended to appear on the agenda of the next Senate meeting. Where legislation is passed by committees, the chair shall be responsible for notifying staff.

5.8. Notice of Legislation. All legislation, minutes, agenda, and other important documents – except appropriation bills – appearing on the agenda of a Senate meeting shall be placed in mailboxes and on the web site for review by 12:00 pm the Tuesday before the meeting. All appropriation bills shall be placed in the mailboxes and on the web site prior to 4:00 pm the Friday before the meeting. Notice of this shall be sent via electronic communication to ASUN officials and others requesting to receive this notification.

5.9. Emergency Status. Any legislation, except a Bylaw Amendment that does not appear on the agenda may be considered through a motion to bring the legislation to emergency status, requiring a two-thirds vote of those present and voting to consider the legislation.

6.0. Speaking. No member of the Senate shall speak more than twice on the same question on the same day, and no member of the Senate shall speak more than once on the same topic when any member who has not spoken on that topic wishes to speak. Members of the Senate may only yield their time to speak once per speech.

7.0 Right to Demand a Roll Call Vote: Any Senator may demand a roll call vote on any question before the senate.

8.0 Recruitment Policy. The Senate, in order to expand its recruitment policy, shall communicate by paper or electronic means information of upcoming ASUN appointments, on a semester basis or at the discretion of the Executive Committee, to recognized student organizations, the staff of the Multi-Cultural Affairs, the staff of the International Education Services, the Greek Affairs Office, all Residence Hall Directors, Complex Program Directors, Presidents of Greek Houses, The Daily Nebraskan, and KRNU Radio at least ten days prior to the application deadline for those appointments.

9.0. Call of the House. Upon passage of the motion "Call of the House," requiring a majority vote, no Senator shall be allowed to leave the Senate Chamber without permission of the Chair, under the penalty of an unexcused absence. However, under no circumstances shall a Senator be charged with more than one absence per meeting. A Call of the House shall be enforced by the Speaker of the Senate.

10.0 Election of Senate Officers The Senate shall elect from among its membership two officers: Speaker of the Senate and Appointments Secretary. The election of the Speaker of the Senate shall precede the election of the Appointments Secretary.

10.1. Election of the Speaker. Nominations for the election of the Speaker shall be the first order of business in the New Business section of the agenda of the first meeting of the Senate.

10.1.1.Nominations for Speaker. All nominations for Speaker shall be taken from the floor but the election shall not take place until the next meeting.

10.1.2 Speaker Candidate Speeches. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed five minutes. Upon completion of each individual speech, the floor shall be opened for questions from members of the Senate not to exceed a total time of five minutes. While each candidate presents his or her speech, the other candidates shall remain outside the room of the Senate meeting.

10.1.3 Senate Discussion of Speaker Candidates. After the last candidate has finished answering questions, all candidates shall remain outside of the Senate meeting room for Senators to discuss the candidates for no more than thirty minutes.

10.1.4 Voting for Speaker. The senators, including the candidates, shall vote by ballot for Speaker. If no candidate receives a majority, only the two highest vote-getters shall be considered. Those two candidates shall leave the room for no more than 15 minutes of discussion in the Senate of the senators. Then the senators, including the candidates who shall return to the room after this discussion, shall vote by ballot for Speaker, the candidate receiving a majority being elected Speaker. If there is a tie vote, the Senate shall re-ballot until one candidate receives a majority.

10.2. Election of the Appointments Secretary. Nominations for the election of the Speaker shall be the second order of business in the New Business section of the agenda of the first meeting of the Senate.

10.2.1. Nominations for Appointments Secretary. All nominations for Appointments Secretary shall be taken from the floor but the election shall not take place until the next meeting.

10.2.2 Appointments Secretary Candidate Speeches. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed five minutes. Upon completion of each individual speech the floor shall be opened for questions from members of the Senate, not to exceed a total time of five minutes. While each candidate presents his or her speech, the other candidates shall remain outside the room of the Senate meeting.

10.2.3. Senate Discussion of Appointments Secretary Candidates. After the last candidate has finished answering questions, all candidates shall remain outside of the Senate meeting room for Senators to discuss the candidates for no more than thirty minutes.

10.2.4. Voting Appointments Secretary. The senators, including the candidates, shall vote by ballot for Appointments Secretary. If no candidate receives a majority, only the two highest vote-getters shall be considered. Those two candidates shall leave the room for no more than 15 minutes of discussion in the Senate of the senators. Then the senators, including the candidates who shall return to the room after this discussion, shall vote by ballot for Appointments Secretary the candidate receiving a majority being elected Appointments Secretary. If there is a tie vote, the Senate shall re-ballot until one candidate receives a majority.

11.0 Election of Senators Serving on the FCLA Appointments Board. The Senate shall elect from among its membership two FCLA Appointments Board members. Nominations for the election of the two FCLA Appointment Board members shall be the third order of business in the New Business section of the agenda of the first meeting of the Senate.

11.1 Nominations for FCLA Appointments Board members. All nominations for FCLA Appointments Board senator-members shall be taken from the floor but the election shall not take place until the next meeting, unless needed to ensure FCLA

Appointments Board members are appointed by the end of the spring semester. In this case, nomination and elections may occur in the same meeting.

11.2 FCLA Appointments Board Candidate Speeches. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed two minutes. Upon completion of each individual speech, the floor shall be opened for questions from members of the Senate not to exceed a total time of five minutes. While each candidate presents his or her speech, the other candidates shall remain outside the room of the Senate meeting.

11.3 Senate Discussion of FCLA Appointments Board Candidates. After the last candidate has finished answering questions, all candidates shall remain outside of the Senate meeting room for Senators to discuss the candidates for no more than ten minutes.

11.4 Voting for FCLA Appointments Board members. The senators, including the candidates, shall vote by ballot for FCLA Appointments Board members. Senators shall choose up to two candidates on each ballot. The two candidates receiving the most votes shall be elected to the FCLA Appointments Board. If there is a tie vote preventing the selection of only two candidates, the top vote getter, if there is one, shall be elected and a run-off between the candidates receiving the tied votes shall be conducted. In this run-off vote, senators shall only vote for a single candidate to fill the remaining vacancy or vacancies. The top vote getter(s) shall be elected.

11.5 Filling At-Large FCLA Appointments Board Vacancy. If the at-large FCLA Appointments Board member is not filled by the last Senate meeting of the spring semester, the Senate shall elect from among its membership an FCLA Appointments Board member that is not an executive officer. Nominations to fill the at-large FCLA Appointment Board member vacancy shall be the first order of business in the New Business section of the agenda of the last spring semester meeting of the Senate.

11.6 Nominations for Filling At-Large FCLA Appointments Board Vacancy. All nominations for filling the at-large FCLA Appointments Board member vacancy shall be taken from the floor and the election shall take place that meeting, the last meeting of the spring semester.

11.7 Filling At-Large FCLA Appointments Board Vacancy Candidate Speeches. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed two minutes. Upon completion of each individual speech, the floor shall be opened for questions from members of the Senate not to exceed a total time of five minutes. While each candidate presents his or her speech, the other candidates shall remain outside the room of the Senate meeting.

11.8 Senate Discussion of Filling At-Large FCLA Appointments Board Vacancy Candidates. After the last candidate has finished answering questions, all candidates shall remain outside of the Senate meeting room for Senators to discuss the candidates for no more than ten minutes.

11.9 Voting to Fill At-Large FCLA Appointments Board Vacancy. The senators, including the candidates, shall vote by ballot to fill the at-large FCLA Appointments Board vacancy. If no candidate receives a majority, only the two highest vote-getters shall be considered. Those two candidates shall leave the room for no more than 10 minutes of discussion in the Senate of the senators. Then the senators, including the candidates who shall return to the room after this discussion, shall vote by ballot to fill the at-large FCLA Appointments Board vacancy, the candidate receiving a majority being elected to fill the at-large FCLA Appointments Board vacancy. If there is a tie vote, the Senate shall re-ballot until one candidate receives a majority

12.0. Open Forum. Any person may address the Senate upon recognition by the Chair during the Open Forum section of the meeting. No person shall speak for more than ten minutes during Open Forum and no topic shall exceed fifteen minutes unless additional time is granted by the Senate.

13.0. Year End Report. All committee chairs shall compile a report at the end of their term, including suggestions for future committee's projects and activities, ideas for committee improvement, and a summary of what the committee has accomplished during the term as well as the status of any current projects that should be carried over into the new term. These reports shall be submitted to the Director of Administration no later than the last regular Senate meeting.

13.0. Outstanding Educator of the Year Award – Mission Statement. The Outstanding Educator Award is to publicly recognize high quality educators within the University of Nebraska - Lincoln. Since teacher evaluations are not published, students may get the feeling that their opinion doesn't count. ASUN wants you to understand your opinion does count. This recognition gives the student one avenue to have his or her opinion to be heard and seen on a campus-wide basis. In doing this, we hope to promote cohesive faculty/student relationships, thus improving the University community as a whole. In identifying outstanding educators we encourage a higher form of quality education and create a standard for others to follow at the University of Nebraska - Lincoln.

13.1. Qualifications. Any nominee for the Outstanding Educator of the Year Award must be a member of the faculty or have Graduate Teaching Assistant standing at the University of Nebraska – Lincoln and must not have been a recipient of the award in the previous two years.

13.2. Voting Requirements. Students shall vote for the Outstanding Educator of the Year Award, and the students must meet the criteria for voting in the general ASUN election.

13.3. Voting Procedures. Voting for the Outstanding Educator of the Year Award shall be through write-in votes for an educator of a small class (less than sixty students), and for a large class (more than sixty students). The two educators with the most votes for the small class and four educators with the most votes for the large class

shall submit a “Statement of Teaching Philosophy” and go through an interview with the selection committee.

13.4. Selection Committee. The Selection Committee shall consist of the Academic Committee Chair, three UNL students-at-large, and one or more previous recipients of the Outstanding Educator Award. The Chair of the committee shall be the Academic Committee Chair and shall only vote in the case of a tie. The Selection Committee shall select the Outstanding Educator based on the “Statement of Teaching Philosophy” and interview.

13.5. Congratulatory Process. The Outstanding Educator shall receive a plaque of recognition, be invited and recognized by ASUN at the Installation Ceremonies.

14.0. Recognized Student Organizations. All Recognized Student Organizations of the ASUN shall be governed by the following procedures and policies:

14.1 Requirements for Recognized Student Organizations.

14.1.1 Non-discrimination.

1. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus: "This organization does not discriminate in the selection of members or appointments when discrimination is defined as denying individuals membership or appointment on the basis of gender, age, disability, genetic information, race, color, religion, pregnancy, marital status, veteran’s status, national or ethnic origin, gender identity or expression, place of residence, political affiliation, or sexual orientation.
2. All current RSOs will not be required to update their non-discrimination clause in their constitution until they submit their next constitutional revision. New RSOs who submit a constitution for approval will be required to include the revised non-discrimination clause.
3. Place of residence shall mean the school address of the University of Nebraska student where said student receives U.S. mail when school is in session as recorded and on file with the UNL Office of Registration and Records.
4. Exemptions. Organizations who feel their purpose cannot follow the guidelines as submitted by the Student Government on non-discrimination must submit a letter stating the reasons why their organizations should receive an exemption. The original letter must be submitted with the four copies of the organizations Constitution to the Student Services Committee for review. Student Services has the authority to determine whether an RSO fulfills the requirements to be recognized as a specific type of organization in order to receive any automatic exemptions granted to the type of organization (i.e. military, recreational, religious, residence hall, etc.)
5. Exemptions for Residence hall governments. Residence hall governments are hereby granted a permanent exemption from the place of residence criterion outlined above. Residence hall governments are defined as those Recognized

- Student Organizations: whose membership consists solely of UNL students who live in a residence hall as verifiable by the Department of Housing, whose representatives are duly elected by that membership, and if representing geographical sub-division of the residence halls, whose representation is undisputed by UNL Residence Hall Association.
6. Exemptions for Military RSOs. Military RSO's are exempt from the membership requirements contradictory to U.S. Code defining membership in the military. Military RSOs must be affiliated with a branch of the United States Department of Defense. The ARMY ROTC Cadet Battalion Staff has an age requirement set forth by federal statutes. A permanent exemption to the non-discrimination policy on the basis of age shall be given to the ARMY ROTC/CBS, but they shall be required to meet all other Constitutional requirements set forth by ASUN in order to be a recognized student organization
 7. Exemptions for Religious RSO's. Religious RSO's are exempt from the religion criterion of the non-discrimination clause. Exemptions to the religion criterion affect only their selection of membership and leadership. Religious groups are hereby defined as those organizations whose membership in a group with a solely religious purpose consists of those UNL students who believe in the religious creed set forth by that organization whose representatives are duly selected by that membership, and registered as a religious organization when filing.
 8. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus: "All RSOs must be categorized as a Fall, Winter, or Spring Organization with ASUN and Student Involvement. RSO officers must take office on one of the following dates: On the first day classes commence fall semester (Fall Organization), the first day classes commence spring semester (Winter Organization), or the second Tuesday of April (Spring Organization). All paperwork will be filed at those times to remain in compliance."

14.1.2 Non-student participation.

1. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus: "A student organization shall consist of at least five currently enrolled student members. Non-students shall be allowed to participate in any student organization activity, but shall not be a voting member, or an elected or appointed officer of said organization. A non-student is someone who is not currently enrolled at the University of Nebraska-Lincoln for the fall or spring semester."
2. Exemption. Recognized student organizations who have been recognized by the Campus Recreation Club Sports Council may apply to the Student Services Committee for exemption from the mandatory clause allowing non-student participation.

14.1.3 Advisors.

1. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus: “RSOs shall have one Primary Advisor, which must be a regular Academic/Administrative or Managerial/Professional faculty/staff member of the University of Nebraska-Lincoln, and may have any number of Secondary Advisors, which may be regular Academic/Administrative, Managerial/Professional, or Office/Service staff members or Graduate Assistants of the University of Nebraska.

14.1.4 Financial Transactions.

The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus:

RSO shall operate according to the rules and guidelines of a non-profit entity.

No part of the organization’s net earnings will inure to the benefit of individuals.

The RSO must establish that it will not be organized or operated for the benefit of private interests, such as the creator or the creator’s family, shareholders of the organization, other designated individuals, or persons controlled directly or indirectly by such private interests.

The RSO shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in this document.

The organization will not, as a substantial part of its activities, attempt to influence legislation (unless it elects to come under the provisions allowing certain lobbying expenditures) or participate to any extent in a political campaign for or against any candidate for public office. Notwithstanding any other provision of this constitution the RSO shall not carry on any other activities not permitted to be carried on by an organization exempt Federal Income Tax under Section 501 of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue laws). Organizational monies will be handled by Student Organizational Financial Services, regardless of source.

Process for Dissolution

The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus:

“Upon the dissolution of the RSO the officers and advisors shall after paying or making provisions for the payment of all liabilities of the RSO, dispose of all the assets of RSO exclusively for charitable, educational, religious, or scientific purpose as shall at the time qualify as an exempt organization. Under section 501C of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue Law), as the officers and advisors shall determine. Any such assets not disposed of shall be disposed of by the Office of Vice Chancellor of Student Affairs, exclusively for such purposes to such organization(s), as determined by the Office of Vice Chancellor of Student Affairs.

Exemption. Recognized student organizations who have been recognized by the Campus Recreation Club Sports Council may apply to the Student Services Committee to substitute the above provision with “No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered. The organization shall not carry on any activities not permitted to be carried on by an organization exempt from federal income tax under Section 501 of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue laws).

Organizations may apply to the Student Services Committee to substitute the above provision, “Organizational monies will be handled by Student Organizational Financial Services, regardless of source” if this language directly conflicts with the organizations main intent. The organization must submit a letter stating the reasons why their organizations should receive an exemption. The original letter must be submitted with the four copies of the organizations Constitution to the Student Services Committee for review. The Student Services Committee has the authority to determine whether an RSO fulfills the requirements to receive an exemption.

14.1.5 Amendments

1. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus: “All amendments must be ASUN approved.”

14.1.6 Effective Date.

1. The following quoted passage must be expressed in Constitutional form or document at the organization's highest level of authority on campus. This constitution shall go into effect (date approved by the organization, month day, year).

14.1.7 Other requirements.

1. All members of an RSO have the responsibility to obtain and orient themselves with the rules and procedures governing their own existence, and their role in the University Community.
2. A student organization shall consist of at least five currently enrolled student members.
3. The same person may not serve as both the student contact and advisor.

14.2 Process for Forming a Recognized Student Organization.

14.2.1 Letter of Intent.

1. Leader(s) of an organization seeking official recognition must go to the ASUN office, 136 Nebraska Union. ASUN shall provide the organization's leaders with a student organizational packet consisting of a Letter of Intent form, the General Model of Constitution Form, and an Annual Review Form. The organization

- leader(s) shall deliver the completed Letter of Intent to the ASUN office. The Student Services Committee shall send a copy of the Letter of Intent to the Student Involvement office and a copy of a tracking sheet listing the progress of the organization in completing the steps to recognition.
2. The organization leader(s) shall deliver the completed Letter of Intent to the ASUN office. The Student Services Committee shall approve the Letter of Intent (LOI) in accordance with the Bylaws. The Student Services Committee shall send a copy of the Letter of Intent to the Student Involvement office and a copy of a tracking sheet listing the progress of the organization in completing the steps to recognition. This letter shall consist of a one-page letter detailing potential activities and the specific intent of the organization. Discretion concerning specificity shall be left to the Student Services Committee. If found to be insufficiently documented, the organization leader shall be notified and be given the opportunity to meet the documentation requirements of the Student Services Committee. The Student Services Committee shall provide a detailed explanation concerning the request for additional information to facilitate easier resubmittance of the letter at a later date.
 3. The Student Services Committee shall send a copy of the Letter of Intent and a tracking sheet to the Student Involvement office, the organization, and its advisor.
 4. At this time the organization, having submitted an approved LOI shall have ninety calendar days to submit the appropriate Constitutional materials to the Student Services Committee. During this ninety calendar period the organization shall become temporarily active and may use university facilities and services for business meetings, but may not use facilities for public programs, which involve the collection of money.

The following quoted passage must be expressed in the organization's Letter of Intent: "The organization is organized exclusively for, and will be operated for, one or more of the following purposes: charitable, religious, educational, scientific, literary, testing for public safety, fostering national or international amateur sports competition (but only if none of its activities involve providing athletic facilities or equipment) and/or the prevention of cruelty to children or animals."

14.2.2 Constitution.

Within ninety (90) calendar days after submitting the LOI, the organization shall submit four typed copies of a Constitution to the ASUN office. ASUN shall send one copy of a completed tracking form to the Student Involvement office, the organization, and its advisor.

1. Upon receipt of the completed tracking form, the Student Services Committee shall review the proposed Constitution within one week. The Student Services Committee shall notify the organization, the Student Involvement office, and its advisor of the results by letter within ten days from the date of review.
2. If the Student Services Committee has not received Constitutional materials within the ninety calendar day period, or approved a request for an extension, the organization shall become immediately "inactive" until the above conditions are met.
3. If an organization, in good faith, shall be unable to submit Constitutional

- materials within the ninety calendar day period, the organization may request an extension be granted by the Student Services Committee. Requests for an extension must be unanimously approved by the Student Services Committee.
4. If the Student Services Committee deems the proposed Constitution as failing to meet the requirements for recognition, then the committee shall mail to the
 5. organization a copy of the rejected Constitution and the review sheet noting the areas out of compliance. If the organization does not submit to the ASUN office four copies of the revised Constitution within sixty calendar days after the date of notification, the organization shall become immediately “inactive” until the above conditions are met. The Student Services Committee shall notify the organization and its advisor by mail within ten days, including a copy of the rejected Constitution and its review sheet indicating the areas needing revision.
 6. The procedures to amend Constitutions shall be the same as above. Amendments must be submitted as four typed copies of the complete Constitution each with an attached letter designating the amendment(s). If the amendment(s) are not successful in completing the recognition process, the organization shall retain its previous status.
 7. The Student Services Committee shall have only the authority to approve or reject organization Constitutions and amendment(s). Authority over the content of the amendment(s) is reserved to the organizations, providing the amendment(s) meet all uniform requirements established by ASUN.
 8. Approval of the submitted Constitution by the Student Services Committee means that all requirements of the Bylaws are met and the non-discrimination policy for membership selection does not conflict with any other organization requirements for membership selection.
 10. Unless the organization fails to maintain its compliance status at “Total Compliance” or “Non-Compliance”, the organization shall not be required to submit a new Constitution until up to five years has passed since the last change to the ASUN required language for Recognized Student Organizations. At such time, if the organization has not submitted a new or updated Constitution to the Student Services Committee, the organization will be placed under “Non-Compliance” status and will remain at that status until it submits a new or updated Constitution, or until it falls to “Inactive” status. ”

14.2.3 Officer Information and Policy Orientation

1. Newly recognized organizations must submit Officer and Advisor contact information to the Student Involvement office and attend a policy orientation of the basic services and resources at UNL that are relevant to Recognized Student Organizations (RSOs) within one month of receiving notification of recognition. Failure to do so will place the group on “Not In Compliance” status until the form has been filed and the orientation completed.
2. Every RSO must update Officer and Advisor contact information and attend a policy orientation of the basic services and resources at UNL for RSOs, as presented by Student Involvement, once every twelve (12) months. An RSO shall be considered “Not in Compliance” if it fails to update Officer and Advisor

- contact information and/or attend a policy orientation within one month after the election of new officers.
3. Any RSO in “Not in Compliance” status will remain as such until its status deficiency has been remedied. This remedy may include, but is not limited to, (a) submission of Officer and Advisor contact information with the Student Involvement office; (b) attending a policy orientation session; or (c) submitting an Account Balance Confirmation to Student Organization Financial Services (SOFS). Upon remedy of the deficiency the RSO will immediately regain its “Total Compliance” status.
 4. This compliance process shall facilitate cooperation, and coordination between Student Involvement, ASUN, SOFS, and RSOs. The contact information update must include, but is not limited to, disclosure of the names, mailing addresses, e-mail addresses and phone numbers of the Officers and the advisor(s) as required by Student Involvement, and the signatures required by SOFS. Officer and Advisor contact information must also be resubmitted upon changes in the above information.
 5. In the event that an RSO updates Officer and/or Advisor contact information within six months of the previous update and the Officers listed have not changed by more than 50%, the RSO does not need to go through the Student Involvement policy orientation. If the Officers listed have changed by more than 50% then the RSO must go through the policy orientation within one month of receiving notification of recognition. Failure to do so will place the group on “Not In Compliance” status until the orientation has been completed.

14.3 Not in Compliance and Defunct Statuses.

A group that is not in compliance shall be unable to make use of any of the rights and privileges granted to “active” and recognized student organizations for the full term of their “inactive” status. This may include restrictions on use of University facilities and event registration and the freezing of organizational funds through the SOFS office.

1. If a RSO is deemed “inactive” according to the above, the RSO may be immediately reactivated following their contact with the Student Involvement office to submit the required officer information and complete their orientation and submit to ASUN an updated constitution with the proper required language.
2. If an organization becomes “inactive” for one calendar year, the organization shall no longer be considered recognized at either status, and must complete the full organization recognition procedure to be reactivated.
3. A student organization choosing to dissolve shall need to complete the appropriate SOFS procedures for dissolution of a student organization, and shall no longer be considered recognized at either status, and must complete the full organization recognition procedure to be reactivated.
4. A student organization that votes to dissolve shall be considered defunct

after the following semester and shall lose all recognition after proper distribution of remaining funds.

14.4 Student Election Groups.

1. Student Election Groups (SEGs) may form on a temporary basis only to involve students in student elections.
2. SEG groups must be composed of at least five student members.
3. SEG groups must file an SEG form with the ASUN office to begin the recognition process. Upon majority approval of the Student Services Committee, the group is recognized as an SEG /RSO. The Student Services Committee shall solely decide if a group's purpose is that pertaining only to campus elections.
4. SEG groups may only be active for six months, must follow Electoral Commission rules for renewal, and become inactive two weeks after installation of the newly elected officers from said campus election.
5. SEG's may not discriminate in the selection of members or appointments when discrimination is defined as denying individuals membership or appointment on the basis of a person's gender, age, disability, race, color, religion, marital status, veteran's status, national origin, gender identity or expression, place of residence, or sexual orientation.
6. SEG's are permitted the use of university facilities for programs through proper event registration.
7. All fund raising must be registered with the Student Organization Financial Services (SOFS) and follow all guidelines established by the Electoral Commission.
8. SEG groups may not apply for Fund Allocation Committee funds, nor apply for office space.
9. SEG groups are required to obey all applicable university rules and codes of conduct or receive disciplinary action as stated within the confines of these bylaws.
10. The SEG Advisor shall be the ASUN Director of Administration.

14.5 Honor and Recognition Societies.

1. Honor and Recognition Societies (HRSs) may form on a permanent basis to encourage and recognize superior scholarship or leadership achievement either in broad fields of education or in departmental fields at either the undergraduate or graduate levels. They may also form to confer membership in recognition of a student's interest and participation in some field of study or university activity.
2. HRS groups must be composed of at least five student members.
3. HRS groups must file a Letter of Intent for HRSs form with the ASUN office to begin the recognition process.
4. HRS groups must first meet all the requirements for the formation of an RSO. If the HRS group cannot have or amend its own Constitution at the campus level, then they must meet the Constitutional requirements through the Letter of Intent

- signed by the organization's highest student officer, advisor, the Vice-Chancellor of Student Affairs, the Vice-Chancellor of Academic Affairs, the President, and national representative.
5. HRS groups must be affiliated with an academic department, a college of the university, or Academic Affairs.
 6. HRS groups must be approved as an honorary or recognition society by an academic department head, a college dean of the university, or the Vice Chancellor of Academic Affairs before being considered by the Student Services Committee for recognition.
 7. Upon majority approval of the Student Services Committee, the group is recognized as an HRS/RSO. The Student Services Committee may decide if a group's purpose is consistent with these rules. This section shall be retroactive for all current HRS's.
 8. HRS's are permitted the use of university facilities for programs through proper event registration and are granted all the rights and responsibilities of RSOs.
 9. HRS groups are required to obey all applicable university rules and codes of conduct or receive disciplinary action as stated within the confines of these bylaws.

14.6 Oversight. The Student Services Committee shall have the authority to discipline student organizations for violating any ASUN regulation or any rule or regulation of the University upon approval of the Senate.

1. An organization's Constitution or activities may be reviewed by the Student Services Committee upon request. Such a request should be submitted in writing stating the name of the organization and the reason for the request and must be signed by at least five currently enrolled students.
2. When the Student Services committee decides that a possible violation has occurred, the group in question, and all parties involved, shall be notified of the infraction by letter. The letter must include the specific alleged violation(s) or non-compliance(s), an invitation to appear before the entire Student Services Committee to present their case and notification that the matter must be resolved within two weeks. If, after two weeks, the group is still not in compliance, the Student Services Committee shall submit legislation to the Senate for approval to petition the Student Court. This legislation may include action against the group in question.
3. Upon approval of the Senate, the Student Services Committee shall petition the Student Court.
4. Any decision regarding discipline is subject to appeal by the organization to the UNL Appeal Board.

14.7 Student Court. All cases heard by the Student Court shall be governed by the following procedures and policies:

14.7.1. Student Court Statement.

1. The Revised Judicial Code of the Student Court of the University of Nebraska-

- Lincoln (Amended 1983 and 1988) supersedes and repeals all previously existing Codes of this Court.
2. It is the purpose of this Amended Judicial Code to further refine the Revised Code set forth by this Court in 1981 so that its purpose, as stated in 1981, can be more fully accomplished. The Revised Code's purpose is worth repeating here so that its valuable guidance is not lost.
 3. It is the intention of the Student Court to provide a forum under which all matters within the jurisdiction of the Court, as enumerated in the Constitution can be presented and reviewed so that a just determination may be reached in an orderly manner. Further, experience has shown that the function of this body should be to adjudicate all matters before it in a way, which shall protect the rights, privileges and immunities of every party under all applicable laws in each action. This protection must be carefully provided by this Court.
 4. In addition, experience too has shown that the most advantageous way to accomplish the tasks assigned to the Court is in the least complicated manner. This Code represents what is hoped to be a substantial effort to outline simple Court procedures to accomplish those tasks. It is hoped that under this Code, any party having the ability to come before this Court can, if a legitimate inquiry or dispute exists, have his or her case heard in the fairest and simplest manner possible. Likewise, it is hoped that insubstantial claims can be disposed of efficiently without exposing any party to needless action before the Court. Furthermore, this Court expects all parties to meaningfully attempt to reach agreement on the matter or matters in conflict prior to instituting any action in front of this Court.
 5. It should be made clear, however, that adherence to procedure, no matter what the form, is important. This Court, recognizing its role in University jurisprudence, reminds every party that in operating before this Court the expectation exists that such party shall familiarize him or herself with these rules and shall conduct him or herself accordingly.
 6. The parties before the Court, and the Court itself, should have an expectation of stability, not only in the institution of the Court, but in the manner in which the institution operates. It is our desire that these rules provide that stability for the present and future courts of the University of Nebraska.
 7. It is with great hopes and high aspirations that this, the Student Court of the University of Nebraska-Lincoln, adopt the following information as the Revised Judicial Code of the Student Court of the University of Nebraska-Lincoln.

14.7.2. General Provisions.

1. This Code shall be known as the Revised Judicial Code of the Student Court, (Amended 1983 and 1988) and shall be cited as such.
2. This Court shall exercise any and all jurisdictional grants to it under the Constitution and Bylaws.
3. The jurisdiction of the Court shall extend to matters of the trial of impeachment, matters of interpretation of this constitution, matters of contested elections, matters concerning organizations when referred to the Court by the University of

- Nebraska administration, the Senate or an individual student, and other matters arising under the bylaws, or ordinances of the Senate, or the exercise of the powers of the President or First and External Vice Presidents.
4. The Judicial of Disciplinary rules and regulations of the University of Nebraska are applicable to Court proceedings and parties thereto. Any party willfully presenting false or deceptive testimony, charges or evidence, concealing relevant facts or evidence from the Court, or harassing any Justice or officer of the Court shall be subject to official disciplinary proceedings of this institution upon referral of such action to the proper authorities by the Court.
 5. This Court shall operate under these rules of procedure and such special rules, as the Court may deem necessary in particular actions. The Court does not operate under formal rules of evidence or civil procedure as may exist in courts of other jurisdiction. However, all parties presenting testimony or evidence to the Court must be able to supply verification of authenticity if the Court deems such necessary. The Court is responsible for providing protection to all parties to the end that a fair, just and speedy determination of actions is accomplished.
 6. Parties are NOT required to be represented by third parties before the Court. Any person may represent himself or herself individually before the Court. However, any party to an action before the Court may be represented by an individual of their choice. PROVIDED that such representative is presently enrolled at the University of Nebraska, excluding correspondence courses. Challenges to any person serving as counsel may be issued for good cause prior to the presentation of Plaintiff's case. Representatives serve only as spokesperson for named parties to any action, thus, any party choosing to have a third party represent them before the Court shall be accountable for the actions of their representative and shall be bound by the determination of the Court.
 7. In no way is any person appearing before this Court to be considered or construed to be action in the capacity of a lawyer or attorney-at-law or engaging in the practice of law; this Court specifically rejects any such representation or connotation.

14.7.3 Court Process

14.8.3.1. Commencement of Actions.

1. Actions in the Student Court shall be commenced by the filing of a petition, as described below, with the Clerk of the Student Court who is hereby deemed to be the officially designated Director of Administration. Petitions shall be filed in the ASUN office during the regular office hours unless specifically accepted herein. Two copies of an original petition are required to be filed with the Clerk.
2. A petition to this Court shall be deemed sufficient for the purpose of initiating any action if it complies with the following requirements.
 - a. A heading must appear which indicates the action is before the Student Court of the University of Nebraska and setting forth the names of the Parties, Plaintiff(s) and Defendant(s), and identifying them as such. Copies of all previous petitions shall be maintained on permanent file with the Clerk, which indicates the form necessary, and such petitions shall be available for

- inspection during the regular ASUN office hours.
- b. The date on which the petition is filed.
 - c. A brief, concise, accurate statement of the essential facts of the action being brought which the Plaintiff believes will entitle him or her to relief from the Court, including stating the section of the Constitution which the Plaintiff believes empowers the Court to act on the matter. The factual statement should be complete but shall not contain unnecessarily inflammatory or other irrelevant language. Such language may be stricken by the Court or upon motion of any party.
 - d. Following the factual summary, the Plaintiff should clearly state the relief he or she is requesting from the Court.
 - e. At the bottom of such petition should appear the signature of the Plaintiff(s) and the current college address and telephone number of both the Plaintiff(s) and Defendant(s). If any party chooses to be represented by a third party, the petition should also indicate, in addition to the above, such petition shall also bear the signature, address and telephone number of such representatives. If any named party is a group or organization, or representing itself to be such, the petition should include the name of its principal student officer and the name of the recognized advisor to such group. In such cases, the petition shall be made in the name of the organization and shall be signed by one or more of its student officers.
 - f. The two required copies of the petition shall be submitted to the Clerk who shall make all copies with his or her signature or initials and shall also affix the date and time at which the petitions were filed.
3. Upon filing, the Clerk shall set a time for hearing and cause notice to be served upon the Defendant(s). Such hearing time must be at least four regularly scheduled class days following the time provided for the Defendant(s) to answer. Defendant(s) may voluntarily waive the four regularly scheduled class days before the scheduled hearing so long as Plaintiff(s) are in full agreement. Acceptance of the waiver shall be at the discretion of the Court.
 4. Notice shall be served by the Clerk as soon as possible upon the Defendant(s). Notice shall consist of a copy of the complaint, a copy of the rules, notice directing the Defendant to appear at the time set for hearing and informing the Defendant(s) if he or she fails to appear at the time set for hearing, judgment shall be entered against him or her. Notice shall be served either in person or by United States or Campus Mail Service.
 5. Notice may be served on any person enrolled as a student at the University of Nebraska-Lincoln, or upon any organization or group recognized by the University body acting as such, or as indicated by the Constitution.
 6. Service of notice shall constitute due notice to the Defendant(s) that an action has been instituted against him or her and that he or she is called upon to respond.
 7. Any action before the Court shall be subject to the provisions in this rule EXCEPT the Court, solely in its own discretion, may schedule at the Court's convenience an immediate hearing on a petition for injunctive relief. (See injunctive relief section of these rules.)
 8. The Defendant(s) shall have up to four regularly scheduled class days following

- notice of the pending action to file a written answer or further pleading with the Clerk. The Defendant(s) may seek an extension for just cause, provided such requires is filed with the Clerk at least twenty-four hours prior to the originally scheduled reply deadline. A grant of an extension rests solely with the discretion of the Court.
9. An answer to a complaint is sufficient if it complies with the following requirements:
 - a. A heading appearing in the same form as required on Plaintiff's petition.
 - b. The date on which the answer is filed.
 - c. A brief, concise, complete statement of any facts which the Defendant(s) feel(s) constitute:
 - i. A valid defense to the Plaintiff's complaint.
 - ii. A denial of the validity of the Plaintiff's complaints and explanation thereof.
 - iii. Any other reason why the relief sought by the Plaintiff(s) should not be granted.
 - iv. An admission of the facts alleged.
 - d. A statement of any relief desired by the Defendant against the Plaintiff may be included. Any counterclaim shall be filed as part of the answer and copies (as directed for an original petition) delivered to the Clerk at least two days prior to the time of hearing.
 - e. The signature of the Defendant(s), along with his or her college address and telephone number, or if the Defendant(s) is/are a group or organization, the answer shall be in the name of the group and signed by a student officer authorized to act on its behalf. If the Defendant(s) is/are represented by a third party, he or she must also sign the answer and include his or her campus or local mailing address and telephone number.
 - f. Two copies of the Defendant's answer must be filed with the Clerk and copies delivered by the Clerk to the Plaintiff in the same manner as an original petition.
 10. No formal pleading other than the petition for relief, answer and counterclaim, if any, are required in the Student Court, However, the parties, at their option or upon direction of the Court may supplement their arguments with written statements clarifying arguments. Unless otherwise directed by the Court, supporting statements shall be submitted prior to the hearing of any action.

14.7.3.1. Counterclaims

A counterclaim by the Defendant, if any, shall be handled as an original petition. The claim and counterclaim may, at the discretion of the Court, be consolidated or separated for hearing purposes.

1. Any party may, at any time prior to the deadlines stated above, amend his or her petition or answer to state different or additional facts, allegations or defenses. Post-deadline amendment shall be allowed only at the discretion of the Court.
2. Two copies of the amendment(s) must be filed with the Clerk prior to the deadline, unless otherwise authorized by the Court, and copies of such

amendment(s) shall be delivered by the Clerk to the opposing party in the same manner as a petition or answer.

14.7.3.2. Hearing Outline.

1. The formal hearing process, except as otherwise noted, shall be conducted under the following format:
 - a. Instructions by the Court.
 - b. Pre-hearing motions.
 - c. Introductory statement.
 - d. Plaintiff - ten minutes maximum.
 - e. Defendant - ten minutes maximum.
 - f. Presentation of Plaintiff's case. NOTE: any witness called by a party will be subject to cross examination. Failure to cooperate shall result in the striking of the entire testimony of that witness.
 - g. Presentation of Defendant's case.
 - h. Closing Arguments.
 - i. Plaintiff - five minutes
 - j. Defendant - five minutes
2. Witnesses appearing on behalf of any party must swear or affirm to the truthfulness of their comments before the Court.
3. The Court retains the right to question any witness or party on the subject matter presented before the Court.
4. Any party wishing to introduce evidence or testimony of a witness before this Court shall submit a list of such information or witnesses to appear to the presiding officer of the Court prior to initiation of formal hearing procedures.
5. Hearings of all cases, unless otherwise excepted by these rules, shall be conducted by the entire Court presided over by the Chief Justice, or in the absence of the Chief Justice, by another Justice of the Court appointed to act temporarily as presiding officer by the Chief Justice, or in the absence of appointment by the Chief Justice, a Court member chosen to preside by a majority of the other members.
6. A majority of the Court (four) shall be present to hear any case and a majority of those Justices present shall determine the outcome of any action.
7. All hearings shall be open to the public. All deliberations of the Court shall be closed.
8. The presiding officer of the Court may expel any person from a hearing when the orderly procedure of the Court is threatened by such person or may suspend the proceedings in case of emergency or take such other action, as the Court deems necessary.

14.7.3.3 Conflict of Interest.

1. No Justice of this Court shall participate in any action in which such Justice is personally interested in the outcome of the case, has acted in such a capacity in

the past so as to prejudice his objectivity in an action before the Court or has publicly announced a position on the specifics of a pending action prior to the rendering of a formal opinion by the Court. Objections to the seating of any Justice must be made prior to the initiation of the formal hearing process by any party before the Court. The decision to participate rests with the individual Justice, however, participation by an interested Justice in a decision where properly objected to shall be grounds for appeal of the decision of the Court. Formal objections not made prior to hearing shall be considered to have been waived by the parties.

2. The Student Court is responsible to provide a fair and impartial forum for students to challenge the actions of ASUN or other students when the students believe their rights have been infringed upon. Participation by a Justice in any campaign activities undertaken for the advancement of any student's candidacy would impair the ability of the justice to be fair and impartial toward any case concerning a University election brought before the Court. Any such justice of the Student Court shall withdraw from the Court for the purposes of said case.

14.7.3.4. Decision of the Court.

All final decisions of this Court shall be written opinion explaining the facts of the case, the findings and the decision of the Court. The decisions of the individual Justices shall be indicated. The decision shall be rendered by the Court as soon as the decision has been prepared. The parties to the action shall receive first notice of decision. Copies of the decision shall be made available to any interested persons through the Clerk during ASUN office hours.

14.7.3.4. Transcript and Record of the Case.

1. Proceedings before the Student Court, except informal proceedings, shall be electronically recorded. There shall be no written transcript prepared by ASUN. The taped transcript shall remain in the possession of ASUN. Any party desiring to have a transcript prepared must arrange for a certified court reporter, acceptable to the Court, to prepare any desired transcript. Cost of such preparation rests solely with the party seeking a transcript. ASUN shall incur no costs in this area. Upon selection of the court reporter, ASUN shall transfer the tape to the reporter and upon completion of the transcription; the reporter shall surrender the tape to ASUN. At no time shall an individual party, not an authorized agent of the Court, be allowed possession of a transcript tape.
2. The taped transcript shall be preserved on a five-year basis. Following the five-year term in which the action was heard, the tape(s) shall be destroyed.
3. For purposes of appeal, upon request from the presiding officer of the University Appeals Board (UAB), the tape shall be transferred to the UAB for use in their deliberations.
4. All petitions, answers, written evidence and other material pertaining to any case shall be kept on file with the Clerk along with the tapes. Opinions of the Court shall be kept by the Clerk on permanent file.

14.7.3.5. Injunctive Relief and Temporary Restraining Orders.

1. Motion for injunctive relief and temporary restraining order shall be heard as follows.
 - a. Shall be handled as an original petition and shall be subject to the same provisions of this Court as an original petition.
 - b. Temporary restraining order motions as well as other petitions, seeking immediate relief, shall appear in the form of a Plaintiff's petition described above. The very nature of an immediate action petition implies a grave event or process injurious to the Plaintiff or Plaintiff class is about to happen or will take place prior to the time the normal procedure would require to reach an outcome in the particular situation. The Court recognizes that there are time when such relief is necessary and appropriate, but the burden on the Petitioner will necessarily be greater than in action because the Defendant's ability to appear is severely restricted. Therefore, the following procedures shall govern these actions.
 - i. Petitions must appear in proper form and may be presented either to the Clerk during regular office hours, or to the Chief Justice of the Court an any other time.
 - ii. If time allows, a copy of the petition shall be delivered to the name Defendant(s). If action is required before notice can be given, the Court may hear the presentation of the party seeking relief and upon proper cause issue a temporary restraining order. Any order issued without notice to the Defendant shall not be effective for more than forty eight hours unless extended by further action of the Court.
 - iii. A reasonable attempt to contact all Justices shall be made. If relief is required before the Court may be assembled, the Chief Justice, upon proper grounds, may grant or deny preliminary action
 - iv. If temporary relief is granted by the Chief Justice, that order shall become effective upon notice to the Defendant and shall become effective upon notice to the Defendant and shall be effective nor no more than four hours or until the entire Court can act, whichever is shorter. If temporary relief is denied, the Clerk shall assemble a majority of the Court at the earliest possible time to hear the issue. The issuance or denial of preliminary relief does not prejudice the Petitioner's case, which shall be heard on its merits in a fashion consistent with these rules.
 - v. A petition for immediate relief must make clear the facts surrounding the allegation, the immediate injury or harm to be stopped, an explanation why such relief cannot be sought under the normal provisions of the code and under which jurisdictional grant of power to the Court in the Constitution the action is brought.
 - vi. In hearing motions for immediate relief, the factors to be considered are the permanence or irreparability of the harm; notice, if any, to the Defendant(s); the timing of the action and the relief sought. The Plaintiff has the burden of proof to demonstrate

to satisfaction of the Court that the relief is appropriate and that immediate action is the only reasonable alternative.

- vii. If the Court finds that immediate relief is not appropriate or if an individual Justice refuses to grant temporary relief, the Court may meet to determine whether the petition had any merit, and in the event that it is found to have had no merit, the party or parties presenting the petition, along with their personal representative, if applicable, may be found to be harassing the Court and may be subject to disciplinary action as set forth in General Provisions.

14.7.3.6. Declaratory Judgments

Any student, group or organization who desires a clarification of any provision of the Constitution, Senate legislation or other statutory or procedural provision within the jurisdiction of this Court, may petition for a Declaratory Judgment. A petition must be filed as indicated above, but no Defendant need be named and only the provision requiring clarification set forward is necessary. A hearing may be scheduled in regard to such petition, if deemed necessary by the Court, or the Court in its own discretion may render a decision without hearing if it determines that a hearing is unnecessary. All Declaratory Judgment actions shall be answered by written opinion of the Court and the decisions therein made public. The Court shall not answer requests to hypothetical situations. Declaratory relief is limited to response to inquiries about existing practices or provisions within the jurisdiction of the Court.

14.7.3.7 Miscellaneous Provisions.

1. Any person or organization interested in the disposition of a case may file a motion to intervene as an interested party. The motion should indicate if the party wishes to submit written supplementation or to appear at the hearing. The Court, in its discretion, shall have final determination as to whether such a motion for intervention shall be allowed.
2. The Court has the power to organize its internal structure and to allocate duties among its members to efficiently dispose of its day-to-day business.
3. The Court also has the power to further define these rules as they apply in particular actions and to take such action, as Justice requires to govern the procedural affairs of the controversies before it so long as such action is not inconsistent with these rules.

14.7.3.8 Scheduling of Hearing.

Unless notified to the contrary, a hearing on the merits of any case shall be held at least eight regularly scheduled class days following the filing of the original petition. Alteration of this schedule shall be at the discretion of the Court.

14.7.3.9 . Rehearing.

1. Once the outcome of any action before the Court has been announced, both parties shall be entitled to request a rehearing of the case. A rehearing is

discretionary with the Court and shall automatically be denied unless the parties to an action can demonstrate to the satisfaction of the Court that:

- a. Outcome determinative evidence unknown and/or unable to be produced at the original hearing is now available.
 - b. Evidence or testimony upon which the Court relied for the basis of decision in the case was false and was know to be so by the party present it.
 - c. The Court substantially erred in its procedure during the hearing and this error was outcome determinative or prejudicial against the party seeking or rehearing.
2. If any party requests a rehearing of the case, a hearing on the merits of the motion shall first be held. If the motion for rehearing is denied, the Court's judgment becomes final. If the Court grants a rehearing, the original judgment of the Court in the case shall be stayed until such time as a new hearing on the merits can be held. After a rehearing, the opinion of the Court from the rehearing shall become final.

14.7.3.10. Appeal of Student Court Decisions.

1. If any party is dissatisfied with the judgment of the Student court, that party has the right to appeal the decision. The 1980 Senate through legislation has recognized the University Appeals Board as the appellate body for the Student Court.
2. Regulations of the University governing the circumstances under which an appeal may be found in Part IV of the Conduct Code of the University of Nebraska-Lincoln most recent edition. Special provisions governing appeals from the Student Court are available from the ASUN office or the office of the Vice Chancellor of Student Affairs. All parties' ability to appeal is strictly governed by the code and failure to exercise appellate rights within the designated time frame or to allege a ground for appeal included in the code shall amount to an acceptance of the Student Court determination in the case, which shall become final.
3. The date upon which the Clerk makes public an opinion of the Student Court shall be considered to be the date of "Written Notification of the Decision" under the Student Code of Conduct.

14.7.4. Impeachment Process.

1. Impeachment Authority. Pursuant to the Constitution the Student Court has the judicial power to hear Trials of Impeachment. The purpose of this article is to clearly and concisely outline the Impeachment Process.
2. Offices Subject to Impeachment. In accordance with the Constitution an Article of Impeachment may be brought against any Senator, the President, the First or Second Vice Presidents or any Justice of the Student Court.
 - a. Impeachable Actions. The Senate may act on an Article of Impeachment, which shall include the specific, serious and relevant, allegations of malfeasance of office. Malfeasance shall include but not be limited to:

- b. violations of national, state, or local ordinances, Board of Regents Rulings, Student Code of Conduct, the Constitution or Bylaws, or Senate legislation and actions,
 - c. incompetent or negligent performance,
 - d. willful disregard of the authority of Senate,
 - e. injury to the integrity of the Senate or any of its boards or standing committees, and
 - f. intentional mismanagement of student funds.
3. Article of Impeachment. The Article of Impeachment shall include the following information:
- a. the name and office of the person;
 - b. a list of the specific allegations of malfeasance of office the person is accused of committing;
 - c. a brief statement of the evidence supporting the allegations; and,
 - d. the name of the individuals or group that drafted the article.
4. Committee Review Process.
- a. Call for Conduct Review. The Speaker or at least one-third of the Senate may request that the conduct of any person holding an office subject to impeachment be reviewed.
 - b. Committee. The review of conduct shall be performed by the committee designate by Senate for the task.
 - c. Committee Timeline. The committee shall have no fewer than 10 scheduled undergraduate class days, excluding Saturdays, Dead Week and Finals Week, during the spring and fall semesters to conduct their review. (Scheduled undergraduate class days are days that the official University of Nebraska-Lincoln class schedule does not list as holidays.) No review shall be conducted during the Summer Sessions or during breaks between the spring and fall semesters. Following the 10 scheduled school days; the committee shall present its recommendation or request for an extension of time on its review to the Senate at the next scheduled meeting.
 - d. Committee Recommendation to Senate.
 - e. Senate Accepts Recommendation.
 - i. Committee Recommends No Action. If the committee finds that there is insufficient evidence of malfeasance of office, then they shall present such finds and recommendation to the Senate. If the Senate, by a simple majority, votes to accept the committee's recommendation, then the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request another review of conduct of the same Officer.
 - ii. Committee Recommends Impeachment. If the committee recommends for impeachment, then they shall present the Senate with a recommendation for and an Article of Impeachment. If the Article of Impeachment is for a Senator, then a simple majority vote is required to ratify the article. If the article is for any other Office then a two-thirds vote is required to ratify the article. If the

article passes the Senate, then the Senate appoints the prosecutor. If the Senate fails to ratify the Article of Impeachment, the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request another review of conduct of the same Officer.

- f. Senate Rejects Recommendation.
 - g. In order to reject the committee's recommendation, either for or against impeachment, then the Senate must vote to reject the recommendation.
 - i. Senate Votes to Reject Committee Recommendation.
 - ii. Reject Committee Recommendation for No Action. If the committee finds that there is insufficient evidence of malfeasance of office, then they shall present such finds and recommendation to the Senate. If the Senate votes, by a simple majority, to reject the committee's recommendation, then they must consider impeachment on the Senate floor. If the Senate does not vote by a simple majority to reject the recommendation, then the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request another review of conduct of the same Officer.
 - iii. Reject Committee Recommendation for Impeachment. If the committee recommends for impeachment, then they shall present the Senate with a recommendation for and an Article of Impeachment. If the Senate votes, by a simple majority, to reject the committee's recommendation, then the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request another review of conduct of the same Officer. If the Senate fails to override the committee's recommendation by a simple majority vote, then the committee's recommendation shall stand and the Senate must consider impeachment on the Senate.
5. Senate Considers Impeachment.
- a. Vote For Impeachment. Once the matter of Impeachment has been debated, a simple majority vote is needed to begin drafting an Article of Impeachment. Once the article is drafted, a vote is taken to ratify the article. If the simple majority vote for a Senator or two-thirds vote for any other office is obtained, the Article of Impeachment is ratified and the Senate proceeds with appointing a prosecutor. If the Article of Impeachment is not ratified then the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request another review of conduct of the same Officer.
 - b. Vote Against Impeachment. Once the matter of Impeachment has been debated, a simple majority vote is needed to begin drafting an Article of Impeachment. If the majority votes not to draft an Article of Impeachment, then the matter is considered settled until new information is introduced that would cause the Speaker or at least one-third of the Senate to request

another review of conduct of the same Officer.

6. Appointment of the Prosecutor. The Senate shall appoint a prosecutor who shall perform the Commencement of Actions in order to bring the Article of Impeachment before the Student Court.
7. Trial of Impeachment. The Student Court shall adjudicate the Trial of Impeachment "...in a way which will protect the rights, privileges and immunities of every party." The Student Court "...shall operate under these rules of procedure and such special rules as the Court may deem necessary in particular actions." In order to protect the rights, privileges and immunities of every party involved in the Trial of Impeachment, the Student Court shall, if the Chief Justice deem it necessary, close the Trial of Impeachment to the public. Furthermore, if a simple majority of the Student Court deems it necessary, a gag order shall be placed on all parties involved with the Trial of Impeachment. In every other aspect, the Trial of Impeachment shall follow the rules and procedures outlined in Bylaws.
8. Penalties. If the Student Court, by a simple majority vote, finds the Officer in question guilty, then the Student Court shall have the authority to impose penalties that it deems fit. These penalties may include, but are not limited to,
 - a. verbal or written reprimand,
 - b. removal from office,
 - c. denial to hold any future office in ASUN or
 - d. no penalties at all.
 - e. However, the court shall impose no penalty greater than denial to hold any further office with ASUN.
9. Appeal. Appeal of the Student Court's decision on matters of Impeachment shall follow the regular appeal process outlined in the Bylaws.

15.0. Financial Management and Facilities Policies.

1. The University shall transfer the amount of student fees collected at the beginning of each semester to the Student Organization Financial Services Office (SOFS).
2. The President shall prepare an itemized budget of proposed expenditure of ASUN for the coming fiscal year. This budget shall be submitted to the appropriate committee for review and approval. All moneys of ASUN shall be the responsibility of the President and shall be handled by the Student Activities Financial Service regardless of source.
3. Student or staff acting in an official capacity on behalf of ASUN may have registration and/or travel expenses reimbursed if the approved budget or a special appropriation authorizes the funding for such travel.
4. Registration fees and/or travel expenses for students to represent UNL at regional or national conferences of American Racial Minority students may be authorized by Senate appropriation. Every endeavor must be made to secure matching funds for such expenditures from the Vice Chancellor for Student Affairs. No funds appropriated to a specific American Racial Minority student organization may be transferred to another organization or to individuals not currently active in the officially recognized student organization.
5. Support for American racial minority conference travel may be made available to

a student organization only once a year. The President, in conjunction with the Vice Chancellor of Student Affairs, shall at the beginning of the fall semester recommend the total amount to be set aside for this fund.

6. The operation and classification of space shall be under the administration of the President.

15.1 Campus Elections.

1. The ASUN, GLC, CSS and the SLS offices and any functions or meetings sponsored by these offices shall not be used by anyone for the purpose of campaigning in ASUN or other campus elections, where campaigning is defined as the display or distribution of materials that promote any candidate or Student Election Group involved in these elections.
2. No individuals shall discuss or verbally promote the efforts of any individual or SEG involved in ASUN elections when in ASUN offices or facilities or at any function sponsored by these offices.
3. No ASUN resource or facility shall be used by any individual or group for the purpose of preparing or distributing campaign materials, including, but not limited to buttons, poster, signs, fliers, etc.
4. Any allegations of activities that could be considered campaigning in ASUN offices or facilities or at ASUN functions may be taken to the Electoral Commission. The Electoral Commission shall have the authority to decide sanctions upon violators of this bylaw. Electoral Commission shall also have the authority to expand the definition of campaigning and is responsible for submitting suggestions for amendments to this bylaw. Electoral Commission may grant case by case exceptions to this bylaw in regard to ASUN elections.

15.2 Local, State and National Elections.

1. ASUN officers and facilities are not operating for the benefit of candidates participating in local, state or national elections. Where candidate is defined as any person (human being) seeking, or nominated for an office or position.
2. No campaigning for local, state or national elections shall take place in ASUN, GLC, CSS, or SLS offices or facilities or at any ASUN or GLC function where the definition of campaigning includes, but is not limited to the display or distribution of materials that promote any candidate in these elections.
3. No ASUN resources or facility may be used for the preparation or distribution of materials that promote any candidate involved in local, state, or national elections.