



Association of Students of the Univ. of Nebraska
136 Nebraska Union
1400 R St
Lincoln, NE 68588-0461

Dear Student Organization/Residence Hall:

Hello! On behalf of the Association of Students at the University of Nebraska (ASUN) and the UNL Homecoming Parade Committee, I would like to invite you to participate in the 2017 Homecoming Parade! We look forward to another successful year of school spirit and festivities that honor the tradition and pride found at the University, and we are so excited to have you join us.

This year's homecoming theme is Celebrating 150 Years of Statehood. We look forward to seeing the different ways our students, faculty, and staff embrace and embody this theme. With that being said, the theme in relation to the parade is quite exciting! We are eager to see what you and your fellow RSOs and Residence Halls have planned to enter into the parade, and the time has come to begin discussing logistics and plans for Friday, September 22nd.

If your RSO/Residence Hall is interested in participating in this University tradition, please email either Rose Wehrman or Lauren Lesiak at asun1@unl.edu with contact information of a representative for your organization as well as what type of display your organization will be contributing (i.e. a float, a group of people walking, a car). **Please submit your Homecoming 2017 Parade Entry Form to the Student Government office, 136 Nebraska Union by 4pm Thursday September 14th**

After we receive this information, we will notify you of a mandatory meeting containing more information regarding the Line-Up Roster, FAQs, and important contact information.

Thank you for your positive contributions to our campus!

Go Huskers!

Rose Wehrman & Lauren Lesiak
Homecoming Parade RSO/RH Recruiters

2017 Homecoming Parade Entry Rules

Rules for the Parade:

1. **Mandatory attendance required** at the Homecoming meeting on Thursday September 14th at 7pm (room to be posted). Here, the fire marshal will inspect and approve drawings of floats. Please bring drawings to this meetings accompanied by a representative from your organization.
2. **Entry forms, plans, and clean up deposit. Payment can be made by check or permission to charge your SOFS account, are due by Thursday , September 14th, at 4:00 pm** to the ASUN office at 136 Nebraska Union in the City Union.
3. All float entries and their subsequent final plans must be submitted to the fire marshal of the city of Lincoln at the mandatory Homecoming meeting for approval.
4. Groups will be responsible for setup, participation during the parade, and teardown/cleanup immediately after the parade.
5. Reference to alcohol, drugs or use of derogatory language will **NOT** be permitted. If references occur the entry will be disqualified and removed from the parade at the discretion of parade officials. This will also constitute the breaking of the cleanup /commitment and said organization will therefore lose the \$50 cleanup deposit.
6. The Parade Steering Committee will inspect the floats immediately prior to the parade start at 6:00 pm. This will check that the floats are safe and appropriate for the parade. Safety concerns include structural integrity and staying within the building parameters.
No float can be taller than 14 feet from the ground up and no wider than 8 feet 8 inches.
7. One entry per participating organization.
8. Work and design must be done by participating team members only. Assistance from persons not currently members of the group will result in disqualification from the competition. The parade will take place around dusk/night, so special consideration should be taken to illuminate the entry. No halogen lights or generators will be allowed because of the combustive nature of the floats. Christmas/rope lighting is allowed as well as lights that do not radiate heat. Car batteries can power these. The general rule is that lights that produce heat must be avoided. No open flames allowed. A fire extinguisher must be present on all float entries and will be supplied by the Parade Steering Committee .
9. Groups will consist of student organizations, residence hall floor(s), and other University/community groups. The name of the organization must be clearly displayed.
10. The Parade Steering Committee, Homecoming Committee, and the University of Nebraska Lincoln are not responsible for any injuries/damages suffered before/during/after the parade.

11. No entry fee, but a \$50 commitment/cleanup deposit is due at the ASUN office at the time of entry. The Parade Steering Committee will hold the check until **Monday, October 2nd at 4:00pm**. If you do not want to submit a check, you also have the option to sign on the form that your SOFS account can be charged if needed. Failure to participate in the parade after submission of an entry, failure to dispose of used materials after the parade, any charges incurred from towing, or any other charges will result in the Parade Steering Committee cashing the \$50 commitment/cleanup deposit check and using it to cover those losses. Any incurred costs exceeding \$50 pertaining to your entry/fire extinguisher is the sole responsibility of your organization and not the Parade Steering Committee, the UNL Homecoming parade, or the University of Nebraska Lincoln.

The University of Nebraska-Lincoln has entered into a contract with Pepsi. Reference to other soda vendors is strictly prohibited. Any displays with any other soda vendors will be disqualified and will be immediately removed from the Homecoming Parade.

Homecoming 2017 Parade Entry Form

Name of Organization _____.

Contact Person _____ Phone _____.

Email _____ SOFS # _____

Entry type: (check one) Float ___ Procession (walking) ___ Band _____

Title and Description of Entry (please be as specific as possible, attach additional sheets if necessary):

The Parade Steering Committee will provide a fire extinguisher for your entry. If the extinguisher is lost/used the cost will be deducted from the \$50 cleanup/commitment deposit. **This is a requirement for each float.**

Fire extinguisher will be provided at the parade staging site.

A mandatory parade meeting will be held Thursday September 14th at 7:00pm in the City Campus Union (room to be posted). If you absolutely cannot attend this meeting contact Rose Wehrman or Lauren Lesiak: asun1@unl.edu ASAP. Bring float sketches with you to this meeting to be reviewed and approved.

My entry will abide by the 2017 University of Nebraska Homecoming Parade rules as outlined in the official rules. (Organization officer signature required)

Signature _____ Date _____

Questions concerning the Parade should be directed to Marlene Beyke at mbeyke@unl.edu or the ASUN office at 472-2581.

In case of duplication of theme, entrants will be notified and preference will be given to the earliest theme submitted.

-----Office Use Only-----

Date Entered _____ Time Entered _____ Staff Initials _____

Insurance Rules

1. Maximum of two individuals in the automobile pulling the trailer, both individuals must provide to the Student Government office a valid driver's license and proof of insurance by Thursday, September 21st.
2. The driver of the automobile cannot be under the influence of alcohol, illegal drugs, or other substances that could impair their ability to drive
3. Speed limit is 15 MPH in the parade and 5 MPH in staging and de-staging areas.
4. Individuals on the float must stay on the float and individuals walking on the street must stay on the street from the period the float exits the staging area until it enters the de-staging area.
5. Any items given to the crowd must be handed out; **they CANNOT be thrown.**
6. No members participating in the parade can be under the influence of mind-altering substances (alcohol, illegal drugs, etc.)
7. Damage sustained to the float (created decorative entry), during the course of the parade is not the responsibility of the Homecoming Parade Committee or the University of Nebraska.
8. 8. Damage or injury incurred from the reckless or dangerous behavior by participants is not the responsibility of the Homecoming Parade Committee or the University of Nebraska.

Defloating on Sunday

Who: Parade float builders.

What: Sign up to have your parade float deconstructed and recycled.

When: Sunday, September 24th from 10 am to 4 pm.

Where: Parade floats should be taken to EcoStores at 530 West 'P' Street to be deconstructed.

How: Fill out the bottom of this sheet to be registered and to be contacted by EcoStores



Parade Entry Contact Person: _____

Phone Number: _____

Your Parade FAQs: ANSWERED

Staging- Gabby asun1@unl.edu
Cars & Insurance- Braden asun1@unl.edu

When is this again?

The homecoming parade will take place on Friday, September 22nd from 6:00–7:30pm. Check-in will begin at 4:30 or 5:00, depending on which group you are in.

How do I know what group I am in?

The line-up in this packet will tell you what group you are in, and Gabby & Jared, our Homecoming Staging directors, will be sending a email out to let you know where in the parade line up you will be. If you have any other questions regarding your group, ask them!

Where do I go?

Check-in for Group A will be outside of the Rec Center, beginning at 5:00. Check-in for Group B will be at the intersection of 14th and Avery, outside of the Outdoor Adventure center, beginning at 5:00. Check-in begins quite promptly at 4:30 for Group A and 5:00 for Group B. The parade route begins down by the Coliseum, moves east to 16th Street to R Street, and then goes west to the Student Union south entrance and turns on 13th Street where destaging will take place in front of Van Brunt.

We went all out, and we have a lot of stuff. Where can we put it?

Bring all of your necessary materials—float, flatbed, vehicle, insurance, candy, etc.—with you to your check in area (either Mabel Lee or Outdoor Adventure). Everything you bring must be stored on or in your float, so plan accordingly.

If you are bringing a vehicle, please be sure to bring insurance information. Braden Dvorak at asun1@unl.edu will be happy to answer any insurance questions you may have.

NOTE: When distributing candy, please remember to hand out. No throwing of candy is allowed.

Do we have to bring anything besides what goes on our float?

No. Your float/flatbed and all materials needed to finish your float are acceptable, but we want to avoid clutter/litter/safety hazards/lost things at all costs. If you are driving a vehicle for candidates or your float, bring your insurance to display for check-in. We will provide all floats with fire extinguishers and numbers designating their place in the line-up order. The rest is up to you.

What if we're going to be late?

If you have members of your organization/float who have conflicts that result in your whole group being tardy, you MUST LET Gabby and Jared KNOW PRIOR TO FRIDAY. If you have individual members of your group that will show up later than check-in, it is your responsibility to make sure they arrive before release. The only things that are mandatory upon check-in are your float and a representative to check your organization. The rest is your responsibility.

Who can I call/look for with any questions?

Gabby & Jared are the staging directors, If you have questions prior to or on parade day contact them by email.

