**2022/2023 University Conduct Board and University Appeals Board Application**

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| --- | --- | --- | --- |
| **Name** |  | **Student ID** |  |
| **Local Address** |  |
| **City** |  | **State** |  | **ZIP Code** |  |
| **Phone** |  | **Email Address** |  |
| **College** |  | **Class** |  |
| **Major(s)** | **Pronouns** |

Please fill out this application form completely and accurately. This form will be used as a screening tool. The top applicants will be interviewed. In the event you are not interviewed, you will be notified by email. Attach your responses on a separate sheet of paper and return to the ASUN Student Government Office, 136 Nebraska Union.

**All persons appointed to a position must give the Director of Administration and/or the Appointments Board Chair two (2) weeks’ notice, should they choose to forfeit their position.**

ASUN requests a personal reference for students applying for the University Student Conduct Board or Appeals Board. Provide contact information from one University faculty or staff member.

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| --- | --- | --- | --- |
| **Name** |  | **Title** |  |
| **Department/Office** |  | **Phone** |  | **Email Address** |  |

A description of the position is provided for you as the personal reference. If there are any questions, please call 472-8921 and ask for Marlene.

**Answer the following questions on a separate sheet of paper:**

1. Why do you want to be a member of the University Conduct Board?

2. What does it mean to be impartial?

3. What does it mean to hold a person accountable?

4. What should the Conduct Board take into consideration when determining a fitting punishment for a student found responsible for misconduct?

Grade Release

I hereby authorize the Vice Chancellor of Student Affairs, or his designee, to check my academic, disciplinary, and other institutional records to verify my eligibility to be a candidate for office or committee appointment, and to continue to serve in such positions during future semesters. I understand that this authorization provides permission to verify the requirements, while duly holding this office or appointment, specified in the Board of Regents Policy as well as additional requirements as stated by ASUN.

Eligibility requirements as defined by the Board of Regents: In order to be eligible to be a candidate for, or to serve in, an office of student government, a student must be officially registered as a student in good standing (minimum 2.0 cumulative GPA, and not on academic or disciplinary probation, as determined by each major administrative unit) during the academic term while running for and/or holding office.

Additional requirement as defined in the ASUN Constitution: Any candidate for an office of student government must also be regularly enrolled as a full-time student.

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| Signature |  | Date |  |

**University Conduct Board and University Appeals Board Application**

What is The University Student Conduct & Appeals Board?

The University Student Conduct Board is a group authorized to interpret and apply the rules established by the Student Code of Conduct for the purpose of holding students accountable for their actions. The Conduct Board (1) receives information about alleged misconduct, (2) determines the credibility of that information, (3) decides is a violation of policy has occurred, and (4) if there is a violation what sanctions are fitting. Board members are expected to follow the procedures outlined in the Code and act with sound judgement, exercise discretion appropriately, and maintain confidentiality. If Board members have not participated in adjudicating allegations of misconduct, they may be tasked with serving on an Appeals Board to review the work of a Conduct Board.

Each year the Conduct Board need eighteen (18) student members. Undergraduate, graduate, and professional students are eligible to serve provided they meet the minimum qualifications.

Time Commitment (8 hours/month)

Members of the Conduct Board must be available for two (2) four-hour sessions each month. The sessions are scheduled every other week. Sessions are scheduled for late afternoons and early evenings. For this reason, Board Members must be available for four hours one night a week, every other week.

Example Schedules:

 1st and 3rd Wednesdays from 3:30 PM to 7:30 PM

 2nd and 4th Thursday from 4:00 PM to 8:00 PM

Each semester, board members are asked to submit the availability to determine the days and times that will be reserved for board hearings.

Minimum Qualifications

* Must not have a pending or unresolved misconduct case at any institution of higher education. If a student has ever been removed from university housing, suspended, or expelled from an institution of higher education, they are prohibited from service on the Conduct or Appeals Board.
* Cumulative GPA of 2.0 or greater.

Grounds for Removal from the Conduct Hearing and Appeals Board

Per the UNL Student Code of Conduct, Article IV,10.5.

* A member fails to respond to meeting notices more than twice in a single semester.
* A student member is found to be in violation of the Student Code or Housing policy.
* A member is found to be in violation of the privacy or other rights of any member of the University community who is involved in a disciplinary proceeding, whether such rights are set forth in law or the policies of the University/University of Nebraska.
* The Vice Chancellor for Student Affairs determines, in his or her discretion, that a member has engaged in conduct that so adversely impacts and reflects upon the member’s honest, integrity, or moral values, so as to render him or her unable to meaningfully and credibly participate in the hearing deliberations, or decision of the conduct board