



Electoral Commission Rules
2024-2025

Submitted December 4, 2024

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2024 Electoral Commission Rules

Article I: Preamble

The goals of the Commission are:

- To assure free and fair discussion of issues and full exposition of a candidate's and Student Election Group's ("SEGs") positions on those issues
- To assure free and fair voting procedures
- To assure the voice of the electorate is fully heard and finally implemented
- To assure student elections are conducted in a manner that will not be detrimental to the academic well-being of the University of Nebraska-Lincoln ("UNL")
- To encourage students to run a fair campaign, avoiding the use of malicious, false, and misleading information
- To encourage students to participate in elections
- To operate in a transparent manner

The Commission will abide by the University of Nebraska Board of Regents By-Laws and Policies, the UNL Student Code of Conduct, and all UNL rules, requirements, and policies that are published on the UNL website. The Commission Rules periodically refer to "UNL Policies." The term "UNL Policies" is defined in Appendix IV.

The Commission will abide by and uphold applicable local, state, and federal laws.

The Electoral Commission shall not discriminate against any student based on age, race, ethnicity, color, national origin, gender-identity, sex, pregnancy, disability, sexual orientation, genetic information, veteran's status, marital status, religion, or political affiliation.

Pursuant to Article VI, Section 1 of the ASUN Constitution, the Commission has the sole power and jurisdiction to establish regulations pertaining to elections with the consent of the Senate. These Rules shall supersede any conflicting regulations outlined in other governing documents.

The Commission, at the time of submission of these rules, is comprised of the following members:

Zein Saleh, Electoral Commission Director

Sara Al-Rishawi, Commissioner, Executive Committee

Rob Simon, MBA, Electoral Advisor

Daniel Schaub, PhD, Electoral Advisor

Marlene Beyke, Non-Voting Electoral Advisor

Article II: Voters, Candidates and Student Election Groups

A. Voters

- a. Eligibility
 - i. Only regularly enrolled students are eligible to vote.
- b. Voting Procedures
 - i. All eligible voters may vote for candidates running for election to campus-wide offices.
 - ii. Only undergraduate, graduate, and professional students in each college/division/program may vote for candidates running for election to office from constituencies in that college/division/program.
 - iii. All undergraduate, graduate, and professional students must vote in their primary college/division/program.

B. Deadlines

- a. The filing deadline for the Spring 2025 election shall be Thursday, March 6, 2025. Specific forms may be due at different times of day.
- b. The eligible voter signature deadline for executive officer candidates in the Spring 2025 election shall be Thursday, March 27, 2025.
- c. The specific times forms are due on each deadline are listed in the relevant sections of these Rules.

C. Candidates

- a. Qualifications of all Candidates
 - i. All candidates must be currently enrolled as students in good standing during the academic term while running and/or holding office.
 - ii. All candidates, including independent and write-in candidates, must abide by these Rules and all UNL Policies, including, but not limited to, those outlined in Article I.
 - iii. Candidates for any office may run with a party affiliation or independent of any SEG.
 - iv. All executive officer candidates who properly file (Form A1) will be considered preliminary candidates and must complete a two-stage filing process to appear on the ballot. All executive officer candidates will gain access to a digital portal (Form B) to collect eligible voter signatures of support at noon on the day after the preliminary filing deadline. All executive officer candidates must collect the requisite number of eligible voter signatures by the eligible voter signature deadline to appear on the ballot.
 - v. All other candidates (non-executive candidates) must complete a one-stage filing process to appear on the ballot. The filing form (Form A2) must be properly submitted through the ASUN website by the filing deadline.
 - vi. The Commission will omit or remove from the ballot the name of any candidate who submits a filing form which has been

- completed improperly or any preliminary candidate who does not collect the required number of valid signatures.
- vii. A preliminary candidate must collect the required number of valid signatures of eligible voters as set forth in these Rules. No valid signature may be counted twice for the same candidate.
 - viii. All preliminary candidates, if affiliated with an SEG, must list the SEG name or acronym on their filing forms and on their financial forms, at each reporting deadline.
 - ix. An eligible voter may sign for more than one candidate's filing, but no candidate may use a signature obtained on behalf of another candidate.
 - x. An eligible voter may sign for one candidate per race.
 - 1. For example, an eligible voter may only sign for one External Vice President candidate, given that there are two or more candidates in the race.
 - xi. Oaths on the filing forms are binding for candidates.
 - xii. A person may not be a candidate for two or more ASUN positions that cannot be held simultaneously.
 - xiii. Candidates who have submitted their preliminary filing form have seven days after the filing form submission deadlines to request their name be withdrawn from the signature collection portal or ballot.
 - xiv. Candidates must meet the respective eligibility requirements for the positions they are seeking.
 - xv. Candidates' names will not be placed on the ballot unless they are an eligible candidate.
 - 1. Candidates who are ineligible (e.g., fictional characters, celebrities) or who become ineligible prior to election certification will not be considered for election and votes cast for that candidate will not be used in tabulating an ASUN Election.
 - a. Ineligibility prior to certification occurs when a candidate no longer meets all eligibility requirements listed in these Rules.
 - 2. A candidate who becomes ineligible after election certification will be subject to the constitution and rules governing the office to which the candidate has been elected.
 - 3. Any write-in votes cast for persons who are ineligible (e.g., fictional characters, celebrities, or anyone ineligible because of any ASUN election rules) are invalid votes and are not counted toward the total number of votes in determining the number necessary to elect a valid candidate for any office.

- xvi. A candidate must meet all requirements of Regents' Policy - Provisions for Student Government, which are stated below for each office as relevant.
- b. Particular Qualifications for Candidacy (as outlined by the ASUN Constitution).
 - i. President, Internal Vice President, and External Vice President candidates:
 - 1. Must be continuously enrolled in at least six (6) UNL class credit hours (excluding thesis, correspondence and independent study courses, and summer sessions credits); upon written verification by the Dean for Graduate Studies that a graduate student is devoting fulltime effort to thesis-related research and is a fulltime student, a graduate student may register for fewer than six class credits and still maintain eligibility for office.
 - 2. Must have completed twenty-four hours of approved UNL credit hours during the two years immediately preceding the academic term in which office is sought and must have completed the previous semester in residence.
 - 3. Are highly encouraged to attend an election briefing as scheduled by the Commission.
 - ii. President and Internal Vice President must:
 - 1. Both run for the ASUN positions of President and Internal Vice President together as a slate, each filing Form A1 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.
 - 2. Presidential candidates must not have been convicted of a felony unless all civil rights have been restored prior to the filing deadline of the ASUN Election (information collected on the preliminary filing form).
 - 3. Together collect 200 eligible voter signatures through Form B by 5:00pm on the eligible voter signature deadline to appear on the ballot.
 - iii. External Vice President candidates must:
 - 1. Run for the ASUN position of External Vice President on a separate ballot from President and Internal Vice President candidates and file Form A1 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.
 - 2. Collect 100 eligible voter signatures through Form B by 5:00pm on the eligible voter signature deadline to appear on the ballot.
 - iv. Senate candidates must:

1. Hold full-time enrollment in the UNL college they seek to represent by 5:00 PM on the last Friday of the fall semester. Candidates concurrently enrolled in multiple colleges shall designate one college for representation by the filing deadline.
 2. File Form A2 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website. Pursuant to the ASUN Constitution (Art. V, § 1(B)(1)(a)), candidates must submit a written agreement to resign if they terminate their enrollment in the college they seek to represent during their term of office.
- v. Committee for Fee Allocation ("CFA") candidates must:
1. Be currently enrolled full-time at UNL and maintain full-time enrollment while running for office and if elected, while serving in office.
 2. File Form A2 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.
- vi. Graduate Student Assembly President candidates:
1. Must be currently enrolled as a full-time graduate student at UNL (nine credit hours) or have received Certification of Full-Time Graduate Status from the Dean of Graduate Studies.
 2. Must file Form A1 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.
 3. Must collect 75 eligible voter signatures through Form B by 5:00pm on the eligible voter signature deadline to appear on the ballot.
 4. Are highly encouraged to attend an election briefing as scheduled by the Commission.
- vii. Graduate Student Assembly Executive Vice President candidates:
1. Must be currently enrolled as a full-time graduate student at UNL (nine credit hours) or have received Certification of Full-Time Graduate Status from the Dean of Graduate Studies.
 2. Must file Form A1 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.
 3. Must collect 50 eligible voter signatures through Form B by 5:00pm on the eligible voter signature deadline to appear on the ballot.

4. Are highly encouraged to attend an election briefing as scheduled by the Commission.
- viii. Grants Selections Committee (“GSC”) candidates must:
1. Be currently enrolled full-time at UNL and maintain full-time student status while running for office and, if elected, while they serve.
 2. File Form A2 by 5:00pm on the preliminary filing deadline. This form must be filed on the ASUN Student Government website.

D. Student Election Groups

a. Forming an SEG

- i. Students may form groups, hereinafter known as Student Election Groups (or SEGs) for the purpose of group involvement in student elections.
- ii. Recognition of an SEG will allow the group to function as a Recognized Student Organization ("RSO"). The approval of an SEG will entitle the organization to all the rights of an RSO and will include the approval of an acronym for the SEG for the purposes of conducting an election campaign.
- iii. Any SEG wishing to have a slate of candidates for election must file a Statement of SEG Formation (Form C) and an SEG Candidates Worksheet (Form D) by 5:00pm on the filing deadline. Forms C and D do not have to be submitted at the same time. An SEG may run only one candidate per available seat. The forms must be filed on the ASUN Student Government website.
 1. Form C must include the name of the SEG leader, as determined by the SEG.
 - a. The SEG leader, who may or may not be one of the candidates affiliated with the SEG, will be the person responsible for completing the necessary forms and documents required by the University, ASUN and the Commission.
 - b. The SEG leader must designate a treasurer who will be responsible for conducting all the financial transactions of the SEG.
 - c. The SEG leader must accept financial responsibility for any debts of the SEG.
 - d. The SEG leader is highly encouraged to attend an election briefing as scheduled by the Commission.
 - e. The SEG leader must submit all SEG forms to the Commission, including financial reports.

2. An SEG, for the purpose of having its candidates placed on the official ASUN Election ballot, must have a slate consisting of at least two candidates.
3. All candidates affiliated with an SEG must meet the qualifications of candidates as set out in Article II.C.

b. SEG Names and Acronyms

- i. For ballot purposes, an SEG name or acronym shall not exceed twelve letters or symbols.
- ii. SEG names or acronyms cannot have been used or associated with an SEG or candidate running for any ASUN position in the previous three elections, unless valid signatures of one-half of the previous SEG candidates who are still currently enrolled UNL students are obtained and submitted along with a Rights to Previous SEG Name form (Form Z). The signatures must be presented to the ASUN Student Government Office by 5:00pm on the appropriate filing deadline. See Appendix I for SEG names or acronyms that fall under this rule.
- iii. SEG names or acronyms may not include any acronym, name, mascot, logo, symbol, tagline, slogan, emblem, seal, crest, insignia, trademark, service mark, trade dress, or other recognized or utilized identifier associated with the University of Nebraska-Lincoln or University of Nebraska system.
- iv. At its discretion, the Commission may choose not to allow proposed SEG names or acronyms if the acronyms are vulgar, profane, derogatory, or inconsistent with the values of UNL.
- v. If more than one SEG files with the intent to use the same name or acronym, the Commission will grant the right to use the desired name or acronym in the order of which the Commission received the initial filing forms.
- vi. "Independent" or any derivation thereof as determined by the Electoral Commission is not an acceptable SEG name as "Independent" is used to identify candidates unaffiliated with an SEG.

c. SEG Responsibilities

- i. SEGs must abide by these Rules and all UNL Policies.

E. Independent Candidates

a. Qualifications

- i. All independent candidates must abide by the qualifications of candidates as set out in Article II.C.

b. Filing Requirements

- i. To appear on the ballot as an independent candidate, a person must file Form A1 or A2 by 5:00pm on the filing deadline and, if applicable, collect the requisite number of eligible voter signatures through Form B by 5:00pm on the eligible voter

signature deadline as outlined in Article II.C(a)(iv). Independent candidates must also file Form F by the preliminary filing deadline, file another Form F by the final filing deadline, and if applicable, file a final Form F by the runoff filing deadline. Independent candidates should write or type “Independent” on all Electoral Commission forms where SEG name is asked.

- c. All independent candidates for any office who are unaffiliated with an SEG are highly encouraged to attend an election briefing as scheduled by the Commission.
- d. Independent Campaigning
 - i. Independent candidates who are unaffiliated with an SEG may have trouble making reservations or conducting financial business as Student Organization Financial Services (SOFS) generally requires RSO status. Independent candidates may work with the ASUN Director of Administration to facilitate the creation of an independent candidate campaign SOFS account. In this arrangement, the ASUN Director of Administration shall serve as advisor for the purpose of approving reimbursement requests. The independent candidate would not need any additional officers to serve on the account.
 - 1. The candidate should reference ASUN as a co-sponsor when making reservations through Student Life and notify the ASUN Director of Administration when reservation requests are made.
 - 2. The Electoral Commission does not view the involvement of ASUN in this capacity as making any endorsement or providing preferential treatment.
 - 3. The ASUN Director of Administration shall provide equal treatment for all independent candidates.

F. Write-In Candidates.

- a. Active Write-In Candidates
 - i. Write-In Candidate eligibility is based on the qualifications of candidates in Article II.C.
 - ii. Any currently enrolled student failing to file Form A1 or A2 before 5:00pm on the preliminary filing deadline or, if applicable, failing to complete Form B before 5:00pm on the eligible voter signature deadline may still conduct an active write-in campaign.
 - iii. Before undertaking an active write-in campaign, a student must file Form W by 4:00pm on the first ASUN Election Day to permit verification of eligibility.
 - 1. Any votes cast for a student conducting an active write-in campaign who has not completed Form W by 4:00pm on the first election day or who is ruled to be ineligible on

academic or disciplinary grounds, will be disregarded on all ballots, and these votes will not be counted when tabulating an ASUN Election.

- iv. Any student conducting an active write-in campaign who completes Form W and meets the candidate qualifications is subject to all relevant campaign regulations and subsequent Electoral Commission just as ballot candidates are. This includes, but is not limited to, the filing of financial reports as required in Article VII.
- b. Inactive Write-In Candidates
- i. To be certified as elected, any student who is elected as an inactive write-in candidate must file a Personal Information Form (Form P) and any other office-specific documents within forty-eight hours of notification.

Article III: Campaign Rules

A. In General

- a. Candidates and SEGs who have filed a filing form and any other required forms as per these Rules may begin visible campaigning on February 17th, 2025.
- b. Form K (Referendum and Survey) must be filed before visible campaigning can begin on any referenda or survey on the ballot.

B. Campaign Rules

a. In General

- i. All candidates and SEGs shall campaign in accordance with these rules and UNL Policies.
- ii. Campaign Activities, as defined by these rules, include, but are not limited to:
 1. Collecting valid voter signatures for an executive candidate or Survey
 2. Encouraging students to vote for a candidate, SEG, or survey.
 3. Collecting campaign donations for a candidate or SEG.
 4. Distributing campaign material for a candidate or SEG.

b. On-line Campaign Activities

- i. No candidate, write in candidate, SEG, or person or group operating on behalf of any candidate, write-in candidate, or SEG shall:
 1. At any time, permit any person or group to use any other person's identity, identification card, Canvas or MyRED login information, social security number, university identity number, electronic mail address, or any password to vote in an ASUN election or prevent any person from voting in an ASUN election.
 2. During polling hours, provide, facilitate, or permit the use of any facility, building, room, booth, table, website, computer, or internet-capable device for voting purposes, except for casting one's own vote.
- ii. A candidate shall only use university affiliated listservs, SEG, or person or group operating on behalf of any candidate or SEG to send campaign related messages if the listserv belongs to a registered student organization and prior approval from the administrator or appropriate person(s), or group in charge of the listserv is obtained.

c. Campaign Activities

- i. All Campaign Activities may not interfere with academic programs, classes, laboratories, and other approved and scheduled University activities. Campaign Activities are

permitted in classes and laboratories with the consent of the professor or instructor.

ii. Campaign Materials

1. Use of tangible and electronic campaign materials must comply with these Rules and UNL Policies.
2. Tangible Campaign Material
 - a. All displays of tangible campaign materials must comply with relevant University policies including, but not limited to, Nebraska Union Policies, University Housing Policies, UNL Dining Services Policies & Practices, SLICE Policies, UNL Facilities and Grounds Policies, and the Board of Regents Policy on Free Expression.
 - b. Tangible campaign materials may only:
 - i. Be distributed in the Nebraska Unions through a reserved booth.
 - ii. Be distributed on the Nebraska Union Memorial Plaza or on the north and west sides of the Nebraska East Union, provided distribution does not obstruct the normal traffic flow.
 - iii. Be distributed in any other campus building or outdoor space (excluding classrooms or labs), with written permission from that location's manager or authority.
 - iv. Be distributed off campus grounds.
 - c. Placement of tangible campaign materials on or in University display areas must not interfere with the academic use of those areas.
 - d. Tangible campaign materials may not be attached to trees, utility poles, or other University property not authorized for display purposes.
 - e. No candidate, SEG, or campaign worker may move, remove, deface, obscure, or tear down any material other than their own.
 - f. Candidates or SEGs must take down all tangible campaign material by 10:00 p.m. on the second day following an ASUN Election unless there is runoff, in which case the candidates or SEGs involved in the runoff must take down their tangible campaign material by 10:00 p.m. on the second day following the runoff election.

- g. All tangible campaign materials posted or displayed in connection with an ASUN Election must indicate that they relate to the “ASUN Student Government Elections.” They must also conspicuously and legibly carry the date of the ASUN Election and/or (when relevant) of the ASUN Runoff Election.
 - h. All tangible campaign materials must carry the name of the SEG affiliation (if any) or the candidate(s).
3. Electronic Campaign Material
- a. All displays of tangible campaign materials must comply with relevant University policies including, but not limited to, Nebraska Union Policies, University Housing Policies, UNL Dining Services Policies & Practices, SLICE Policies, UNL Facilities and Grounds Policies, and the Board of Regents Policy on Free Expression.
 - b. Electronic campaign material must clearly and legibly indicate the name of the SEG affiliation (if any) or the candidate(s).
 - c. All tangible campaign materials posted or displayed in connection with an ASUN Election must indicate that they relate to the “ASUN Student Government Elections.” They must also conspicuously and legibly carry the date of the ASUN Election and/or (when relevant) of the ASUN Runoff Election.
 - d. Candidates and SEGs must follow all applicable departmental and University policies regarding the utilization of on-campus digital signage, including existing reservation procedures and regulations.
 - e. Electronic campaign material shall include any comments made using SEG or candidate social media accounts, or on behalf of any candidate or SEG by any person with such authority to do so regarding these ASUN elections, any social media post, including, but not limited to permanent posts, disappearing messages, and story posts.
4. Any use of a motor vehicle to campaign requires approval by its owner. Campaigning is not allowed in or on vehicles belonging to the State of Nebraska.

5. Any SEG/Candidate may not act or appear to act as ASUN or on behalf of ASUN so as not to cause any confusion between an SEG/candidate and the established ASUN Organization.
6. Any use of the University of Nebraska acronym, name, mascot, logo, symbol, tagline, slogan, emblem, seal, crest, insignia, trademark, service mark, trade dress, or any other recognized identifier associated with or resembling the University of Nebraska-Lincoln or University of Nebraska system is prohibited in all campaign materials, except solely in instances where the Student Election Group (SEG) name is immediately followed by "UNL" or "University of Nebraska-Lincoln," and such usage is exclusively for the purpose of identifying that the group operates at the University of Nebraska-Lincoln.

iii. Endorsements

1. Any tangible or electronic campaign materials in support of any candidate or SEG, including announcements or endorsements by other persons or groups, will be subject to these rules and UNL Policies as though they were prepared and distributed by the supported SEG or independent candidate.

iv. Liability

1. An SEG is liable for violations committed by the SEG, any candidate affiliated with the SEG, or any person acting on the instructions of, with the encouragement of, or with the approval of the SEG or any candidate affiliated with the SEG.
2. A candidate is liable for violations committed by the candidate and any person acting on the instructions of, with the encouragement of, or with the approval of the candidate.

C. ASUN Student Government Facilities (based on ASUN bylaw 15.1)

- a. ASUN Student Government, GLC, and the SLS offices are an important part of the Student Government process and need to function daily. These offices are not operating for the benefit of individuals or groups participating in ASUN or other campus elections.
- b. These offices and any functions or meetings sponsored by these offices shall not be used by anyone for the purpose of campaigning in ASUN or other campus elections.
- c. Except when engaged in the business of the Commission, no one shall discuss the efforts of any individual, candidate or SEG involved in

ASUN elections when in ASUN Student Government Office or facilities or at any function sponsored by this office.

- d. No ASUN resource or facility shall be used by any individual or group for the purpose of preparing or distributing campaign materials, including, but not limited to, buttons, signs, flyers, etc.
- e. There shall be no campaigning in these offices or facilities.
 - i. Any allegations of activities considered campaigning in ASUN Student Government Offices or facilities or at ASUN functions may be taken to the Commission.

D. Residence Hall Rules

- a. Campaign activities in the residence halls are governed by University Housing Policies and the Residence Hall Association. The policies may be accessed from the University Housing and Residence Hall Association websites and include the Community Living Guide. Campaigning door-to-door in residence halls is always prohibited.

E. Campaign Finances

- a. Each SEG must maintain a strict and accurate accounting of all contributions received to support the campaign and all expenditures made on behalf of the campaign, including funds expended to create and organize an SEG.
- b. Each active write-in candidate and independent candidate must also maintain a strict and accurate accounting of all contributions received to support the campaign and of all funds expended on behalf of the campaign.
- c. Because ASUN stands as a non-partisan and apolitical group, candidates/SEGs may not receive campaign funding from politically affiliated organizations or elected or appointed government officials.
- d. Each SEG and each independent candidate whose name appears on the ballot must provide financial reports to the Commission for contributions received and funds expended. These reports are to be provided to the Commission in formats prescribed by the Commission and provided by the deadlines established by the Commission. These reports are public documents and are available by the Commission to members of the public or the press upon request.
 - i. Fair Market Value of Non-Cash Contributions: If an item or service used for campaigning is not purchased or rented, a fair market value must be placed on the item or service and included in the report.
 - ii. SEG Accumulations: An SEG is responsible for reporting all contributions and expenditures made on behalf of the SEG, including all contributions made and expenditures made by or on behalf of all individual candidates who are part of the SEG slate.

- e. Matching Funding of ASUN Student Government Elections
 - i. Candidates and SEGs can receive matching campaign funds from the Vice Chancellor for Student Life. The matching campaign funds will match UNL student contributions dollar for-dollar, subject to the limits specified below. That is, for each dollar candidates or SEGs raise from UNL students in contributions, they will receive one dollar in matching funds, until the applicable limit is reached.
 - ii. Write-in candidates are NOT eligible for matching funds.
 - iii. Maximum Matching Grant
 - 1. Executive Officer Candidates \$300 each
 - 2. Non-Exec. Candidates with an SEG \$50 each
 - 3. Non-Exec. Independent Candidates \$100 each
 - 4. The maximum grant for an SEG will be the sum of the maximum amounts allowable for the individual candidates on the SEG's slate.
 - iv. Eligibility for Matching Funds
 - 1. To be eligible, the candidate or SEG must use a campaign SOFS account. Candidates or SEGs must file their required financial statements on the dates specified by the Commission. In their statements, such candidates and SEGs must indicate the amount of money that they have received in contributions, including the source of each contribution.
 - a. The Commission shall, from SOFS account records, verify these statements and certify the amount eligible for matching funds.
 - b. Upon such certification, the Vice Chancellor for Student Life will authorize disbursement of the matching grant.
 - 2. Funds not eligible for matching funds
 - a. In-kind contributions and contributions from donors other than UNL students are not eligible for matching funds.
- f. Loans
 - i. Persons may loan money to any campaign.
- g. Banking
 - i. SEGs and candidates running for office must conduct all financial transactions through the SOFS office and are subject to SOFS rules. All funds contributed by all persons in support of the campaigns of any SEG or candidate must be deposited in the SEG's or candidate's appropriate SOFS account.
- h. Write-In Candidates

- i. While write-in candidates are NOT eligible for matching funds, any write-in candidate who has accumulated sufficient votes for election must report all campaign contributions and expenditures as specified by the Commission and must file Form F by the final financial report filing form deadline.
 - i. Reporting Campaign Contributions and Expenditures
 - i. Campaign Contributions
 - 1. A full report of all contributions to any SEG or candidate must be periodically provided to the Commission.
 - a. Such report must include the identification of the individual and/or organization making the contribution, the contributor's telephone number, the amount of the contribution, the nature of the contribution if made in some form other than cash (with a fair market value indicated), and the date of the contribution.
 - b. All contributions must be reported, even those made by candidates themselves, via Form U.
 - ii. Campaign Expenditures.
 - 1. A full report of campaign expenditures must be periodically provided to the Commission. The report must include:
 - a. Itemized accounting for all expenditures supported by copies of sales receipts,
 - b. Itemized identification of all goods or services donated in a form other than cash with fair market value identified,
 - c. Upon request of the Commission, actual copies of campaign materials purchased and/or produced through these expenditures, and
 - d. itemized identification of all food and beverages.
 - j. Procedures and Reporting Deadlines
 - i. The Campaign Contributions and Campaign Expenditures Reports must be submitted via Form F on the ASUN website.
 - 1. A preliminary report of both contributions received, and expenditures made or authorized prior to the preliminary filing deadline must be submitted by 5:00 p.m. on the filing deadline.
 - 2. The final regular campaign report of both contributions received, and expenditures made or authorized must be submitted by 5:00 p.m. on the Monday after the ASUN Spring Election Day(s).

- a. For candidates or slates in runoff elections, this report will include both contributions received, and expenditures authorized for the runoff prior to the Monday before the ASUN Runoff Election Day.
 - b. The final report of both contributions received, and expenditures made or authorized for a runoff election must be submitted by 5:00 p.m. on the Monday after the ASUN Runoff Election Day.
- ii. Write-in candidates who have received enough votes to be elected must submit a report of all contributions received and expenditures made or authorized. This report must be submitted by the deadline specified by the ASUN Director of Administration in a written request. The request is made after all proper academic/disciplinary checks have been completed. All contributions, including those made by the candidate must be reported.
- iii. The Commission will not certify the election of any candidate who has themselves or whose SEG has not complied with these reporting requirements and deadlines.
- k. The Commission shall keep a copy of all submitted reports on file, available for public inspection.

Article IV: Ballot Rules

A. Ballot Authority

- a. The ballot shall be created, ordered, distributed, and tabulated by the Commission.

B. The Ballot

a. Offices on the Ballot

- i. The ballot shall consist of the following offices:
 1. President and Internal Vice-President; and,
 2. External Vice President; and,
 3. A Senate consisting of 41 members.
 - a. The apportionment per college/division (Appendix V) was determined per UNL's 2024-2025 Fall enrollment.
 4. The Committee for Fees Allocation Board, with ten elected members:
 - a. One graduate student; and,
 - b. Nine at-large members.
 5. The Grants Selections Committee, which has seven members elected at-large.
 6. The President and Executive Vice President of the Graduate Student Assembly.

b. Position of Names on the Ballot

- i. The ballot shall list each candidate's name, correct surname, and where relevant, his or her SEG affiliation. Independent candidates are labeled as independent.
- ii. The order in which names will appear on the ballot will be random.
 1. The eBallot system has a randomization feature, which is enabled for all ASUN elections.

C. Sample Ballots

- a. Prior to any election, a sample ballot will be posted on the ASUN Website and the ASUN Office window. The sample ballot will also be provided to the Daily Nebraskan and other press, upon request.
- b. Candidates and SEGs shall have until 12:00 noon the day after the posting of the sample ballot to notify the ASUN Director of Administration of incorrect spellings on the sample ballot.
 - i. The Commission is not required to correct misspellings on the ballot that have not been brought to its attention.

D. Write-in Candidates

- a. On the ballot for each office in each constituency (except for run-off elections), the Commission shall provide a line or lines for write-in candidates; the number of write-in lines provided for a given office shall equal the number of candidates to be elected to that office from that constituency.

- i. No write-in candidates are permitted in a run-off election and no line for write-in candidates will be provided in a run-off election.
- E. Amendments, Referenda, and Survey Regulations.
 - a. Referenda and Amendments
 - i. The definition and processing rules for Referenda and Constitutional Amendments are found in the ASUN Constitution.
 - b. Survey
 - i. A survey is a question submitted by a member of the University community for response during the ASUN Student Government General Election.
 - ii. Because of the need to develop a ballot and publish samples, the precise language of any survey for the General Election must be delivered on Form K to the ASUN Director of Administration by 5:00pm on the Form K filing deadline.
 - iii. For the survey question to appear on the ballot, the question must meet one of the following two requirements:
 - 1. The survey question must be approved by the ASUN Senate on or prior to the March 12th ASUN Senate meeting.
 - 2. The survey question must be submitted in the form of a petition signed by at least one percent of eligible voters by 5:00pm on the Form K filing deadline..
 - a. The Electoral Commission is responsible for validating the signatures on the petition.
 - c. UPPF Referenda and Surveys
 - i. To comply with the Board of Regents Policy 5.9.4.1 Annual Referenda on Fund A Expenditures, annual Referenda must be proposed for the student electorate to approve of UPPF allocations for the upcoming fiscal year for specific Fund A allocations.
 - 1. The currently applicable allocations are the Daily Nebraskan, DailyER Nebraskan, and University Program Council campus speaker program.
 - 2. Wording for these Referenda shall be: “Student Fee Fund A Referendum: Do you approve the allocation of \$XXX in student fees collected per semester to support the [Allocation] during the 20XX-20XX fiscal year?”
 - 3. If finalized figures are not available, estimates will be used.
 - ii. To inform the Chancellor of student electorate opinion on other UPPF allocations, the Electoral Commission may propose Surveys on Non-Referendum UPPF Fee Users for the upcoming fiscal year.

1. The currently applicable allocations are ASUN, University Program Council (excluding campus speaker budget), Lied Center, Debt Service, Campus Recreation, Nebraska Unions, Transit Services, University Health Center, Counseling & Psychological Services, Contingencies, Readership Program, and Campus Recreation Repairs.
 2. Wording for these Surveys shall be: “Student Fee Fund X Survey: Do you approve the allocation of \$XXX in student fees collected per semester to support the [Fee User] during the 20XX-20XX fiscal year?”
 3. If finalized figures are not available, estimates will be used.
- iii. UPFF allocation estimates for surveys and referenda shall be delivered to the ASUN Director of Administration at least 15 days prior to the General Election by Student Life staff.

Article V: Voting Procedures

A. In General

- a. Students shall be permitted to vote on-line by accessing their MyRED account.
 - i. Students shall be permitted to vote only once.
- b. If access to MyRED or eBallot is impaired on the day(s) of an election, the Commission shall have the discretion to extend polling hours or to set a new date for the ASUN election.
 - i. A determination to extend the hours or set a new date must be made by time the polling hours were regularly scheduled to end.

B. Ballot Verification

- a. At least three days prior to the election, the Electoral Commission Director, the ASUN Director of Administration, Student Life, Fee Users, independent candidates, and a representative from each SEG shall review the electronic ballot and the in-person ballots for accuracy and confirm that the ballot is accurate as to referenda and survey language, names of candidates, party affiliations and office that each candidate is running for.
- b. The Electoral Commission Director shall determine the time, place, and manner of the review.

Article VI: Certification of Election

A. In General

- a. Unless disqualified for some reason, the candidates whose names are on the slate receiving the most votes for President and Internal Vice-President will be certified as elected provided the vote tally meets the special certification rules.
- b. Unless disqualified, the candidate receiving the most votes for External Vice-President will be certified as elected, provided the vote tally meets the special certification rules.
- c. Election to the Senate depends on how many people are to be elected from a given college. Unless disqualified, candidates will be certified as elected according to the number of votes they receive.
 - i. The highest vote getter will be certified, then the second highest vote getter, etc., until the number of seats assigned to the constituency are filled.
 - ii. Ties will be determined by a coin toss in the presence of the Election Commission Director, one faculty Commission member and the ASUN Director of Administration.
- d. Election to Committee for Fee Allocation and the Grants Selections Committee will be certified in accordance with the same procedure as applies to the Senate.
- e. Unless disqualified for some reason, the candidate receiving the most votes for President of the Graduate Student Assembly and the candidate receiving the most votes for Executive Vice President of the Graduate Student Assembly will be certified as elected.
- f. Notwithstanding the foregoing, a write-in candidate will be certified as elected only if the candidate receives more than ten votes.
- g. A candidate will be disqualified if the candidate fails to file all of the required forms, including Form H, by the applicable deadlines during and after the election.
- h. A candidate may be disqualified if the Commission finds after notice and hearing the candidate has committed a Level I violation of the Commission Rules.
- i. The Commission may revoke its certification of an election if, after its certification and prior to the installation of the candidate, the Commission discovers facts that establish its certification was erroneous.

B. Special Certification Requirements

- a. The Presidential/Internal Vice-Presidential slate will be declared elected if the slate receives a majority of the votes cast in the election.
 - i. Where no slate receives a majority of the votes cast, the leading slate will be declared elected without a runoff only if it receives a vote total higher than the next highest slate's vote total by at least 10 percent of the total number of valid ballots cast in the election.

- ii. If a run-off is required, the top two vote-getting slates will be on the ballot and, unless disqualified, the persons whose names appear on the slate receiving the most votes in the runoff will be certified as elected.
 - b. The External Vice-Presidential candidate will be declared elected if the candidate receives a majority of the votes cast.
 - i. If a run-off is required, the top two vote-getting candidates will be on the ballot and, unless disqualified, the person receiving the most votes in the runoff will be certified as elected.
- C. Runoff Elections
 - a. If an executive candidate does not receive the vote required in the preceding sections, a runoff election will be held the following week.
 - b. The candidates in a runoff election for the President and Internal Vice-President shall be the two executive slates that have received the most votes in the ASUN election. The candidates in a runoff election for the External Vice President shall be the two candidates who have received the most votes in the ASUN election.
 - c. The Electoral Commission Rules shall apply to the runoff election.

Article VII: The Electoral Commission

A. Membership

- a. The Commission will consist of six voting members and one non-voting member.
 - i. Voting Members
 1. One voting member appointed by the President of ASUN as Electoral Commission Director.
 2. One voting member who concurrently serves as a member of the ASUN Executive Committee.
 3. Two voting members designated by the ASUN Senate.
 4. Two UNL faculty voting members appointed by the President of ASUN and approved by the ASUN Senate.
 - ii. Non-Voting Member
 1. The ASUN Director of Administration, who shall be a non-voting member.

B. Qualifications

- a. All members must be full-time students or students in their final semester at the University that are taking all classes necessary for graduation except for any faculty members and the non-voting member.
- b. All members must meet UNL regulations for participation in extracurricular activities.

C. Term of Office

- a. A member's term of office shall begin on or before the third week of the academic term and run through the remainder of the term.

D. Oath

- a. All members shall swear or affirm that they are not a candidate and that they will perform honestly and fairly the duties outlined in these regulations and in accordance with the ASUN Constitution and Bylaws, relevant UNL Policies and their purposes.

E. Appointments

- a. The Commission may appoint other people as necessary to assist the Commission in carrying out its responsibilities.

F. Quorum

- a. A quorum of the Electoral Commission is defined as a majority of seated Commissioners. A quorum must be present to act on any matter before the Commission.

G. Conflict of Interest

- a. While serving on the Commission no member shall be a candidate or openly support any individual candidate, SEG or any issue on the ballot.
- b. Recusal
 - i. Should a conflict of interest arise that is deemed necessary, stemming from, but not limited to, prior candidacy with a

current candidate, personal relationship with a current candidate, or any other conflict that would prevent a member from conducting the duties of their office impartially as it pertains to a matter before the Commission, the member shall recuse themselves of the matter at hand.

1. Such a member shall not be present at any private meetings of the Commission pertaining to the matter at hand and shall not attempt to influence other members of the Commission on the conflicting issue.
- ii. If the Director of the Commission recuses themselves, the Executive Committee representative shall, for the purposes of the recused matter, assume the position of Acting Director and conduct any business as required.

H. Removal

- a. Members may be removed from office if they do not meet all qualifications for membership, have a conflict of interest and have not recused themselves of the conflict, or have engaged in any conduct unbecoming of an ASUN Election Commission member.
- b. Removal shall be affected by the ASUN Student Court.

Article VIII: ASUN Election Responsibilities

A. Election Rules and Regulations

a. In General

- i. Every academic year the Commission, with the consent of the ASUN Senate, shall establish election rules in accordance with the ASUN Constitution and Bylaws, UNL policies, and their purposes.

b. Publication

- i. The Commission shall publish, in a timely fashion, the rules, a calendar of electoral dates and deadlines, and a list of offices and types of issues subject to the ballot.

c. Certification

- i. The Commission shall certify candidates for the ballot and SEG names or acronyms and election according to these Rules.

B. Election Information

a. In General

- i. The Commission shall make available in the ASUN Office the criteria required for eligibility to vote, to file for office, to be a candidate, and to be certified as elected.

b. Information Session

- i. An information session shall be held concerning the ASUN election process for all executive candidates and other interested persons.
- ii. The time and place of this information session will be announced in a timely fashion.

c. Debates

- i. The Commission shall work with sponsoring organizations, SEGs, and candidates to facilitate debates.

C. Enforcement

a. In General

- i. The Commission shall administer and enforce these rules in accordance with UNL policies.

b. Jurisdiction

- i. The Commission shall have primary and general jurisdiction to adjudicate disputes involving ASUN Elections and to impose sanctions for violations of these Rules.
- ii. The Commission does not have jurisdiction to resolve alleged violations of UNL Discrimination and Harassment Policies.

c. Hearing Procedures

i. Complaints

1. An alleged violation of these Rules or of Policies within the Commission's jurisdiction may be brought to the

attention of the Commission by any person, including one of the Commission's members, by filing a complaint.

2. A complaint must be submitted via Form M on the ASUN website.
 3. A complaint may be filed prior to the deadline(s) established in Appendix II.
- ii. Pre-Hearing Action
1. Only the Commission or its authorized agents may act on complaints.
 2. The complaint process should not be used as a campaign weapon. The Commission encourages SEGs and candidates to work together to resolve disputes, avoid violations, and run an ethical campaign.
 3. Any SEG, candidate, or student who believes that there is an ongoing violation of these rules must make a good faith effort to contact the SEG or candidate allegedly responsible for violation and request that the SEG or candidate cease the violation.
 4. If the SEG or candidate cannot be contacted or refuses to cease the alleged violation, then the complaining party may file a complaint with the Commission. In its complaint, the SEG or candidate must describe the efforts it made to resolve the matter informally before filing its complaint.
 5. If a member of the Commission files form M, they must recuse themselves from the Commission's hearing and judgment of the complaint.
- iii. Hearing
1. Notification of Parties
 - a. The Commission shall notify any candidate or SEG involved in a complaint of the nature of the complaint no later than 24 hours of receiving complaint.
 - b. The Commission shall notify any candidate or SEG by email to the email address on record for the candidate or SEG.
 - c. The Commission shall not be responsible for notifying any candidate or SEG whose email address is not on record.
 - d. Upon notification a candidate or SEG involved is entitled to a copy of the complaint.
 2. Scheduling

- a. For any Complaint submitted prior to the election period:
 - i. The Commission and involved candidate(s) or SEG(s) shall schedule a hearing within five business days or prior to the election period, whichever is earliest, after the notification of parties.
 - ii. Hearings may only occur within 24 hours after the notification of parties with the unanimous consent of the Commission and involved parties.
 - b. For any Complaint submitted during or after the election period:
 - i. The Commission and involved candidate(s) or SEG(s) shall schedule a hearing within 24 hours after the notification of parties.
 - ii. Hearings may only occur within 4 hours after the notification of parties with the unanimous consent of the commission and involved parties.
3. Postponement
- a. Upon notification, the candidate or SEG against whom the complaint is filed may request a postponement of a hearing on the matter.
 - b. The Commission may grant a reasonable postponement if it finds to do so would serve the needs of fairness and the Commission's ability to rule on the matter.
4. Process
- a. Complaints shall only be heard by a quorum of the Commission, less any recused member(s).
 - b. A judgment on the matter shall require a majority vote of those present.
 - c. The Commission shall hear from the party who filed the complaint and then from the party against whom the complaint was filed.
 - i. Each party shall have up to 10 minutes to present relevant evidence and to call upon interested parties to give evidence. Upon a party's request or at the Commission's discretion, the Commission may extend this time limit.

- ii. An interested party must have first-hand knowledge related to the alleged violation.
 - iii. Relevant evidence must be related to the alleged violation.
 - iv. Upon the Commission's judgment anything deemed a violation will be immediately enjoined.
 - 5. Post Hearing Action
 - a. After a hearing and judgment on a complaint, the Commission shall prepare a written response indicating the Commission's decision and sanctions imposed.
 - b. Written decisions of the Commission shall be placed on file in the ASUN Office and shall be available to interested parties.
- iv. Sanctions and Penalties
 - 1. The Commission may establish and impose reasonable sanctions and penalties it deems appropriate for violations of the rules and policies within its jurisdiction.
 - 2. When the Commission determines a violation has occurred, it may impose sanctions and penalties on the violating SEG or candidate or individual candidate associated with an SEG according to the impact of the violation, as outlined in Appendix VI.
- v. Appeal
 - 1. After the Commission has issued its written response, any party who filed a complaint or a party against whom a complaint was filed must bring forward new and material evidence to appeal a Commission judgment to the ASUN Student Court.
 - a. In the event the Student Court does not have enough members to hear the appeal, the appeal shall be heard by a special committee of Student Life staff members
 - b. All judgments of the Commission will remain in effect unless the ASUN Student Court, the University Judicial Appeals Court (in the case of a constitutional challenge), or special committee (in the case of a dormant student judiciary) deem otherwise.

D. The Student Court

- a. The Court is responsible for providing a fair and impartial forum for students to challenge the actions of the Commission or other students when the students believe their rights have been infringed.
 - b. To avoid the appearance of impropriety, any justice of the Student Court who has engaged in campaigning for or against a candidate, SEG, or ballot issue, should recuse themselves from the Court for any hearing and decision relevant to that candidate, SEG or ballot issue.
- E. Student Life Special Committee
- a. The composition of the committee shall include at least three members, with at least one at the Director level or higher.
 - b. To avoid the appearance of impropriety, any member on staff of Student Life with a conflict of interest should recuse themselves from any hearing or decision relevant to that candidate, SEG or ballot issue.

Article IX: ASUN Election Process Responsibilities

A. Funding

- a. Funding for the administration of ASUN Elections shall be provided only by ASUN.
 - i. The Commission, nor any of its members, shall receive funding or compensation from any outside group for the purposes of administering ASUN Elections.

B. Execution of ASUN Elections

- a. Prior to an ASUN Election, the Commission shall:
 - i. Announce filing and election dates in a timely fashion.
 - ii. Determine voting procedures and voting hours and announce these determinations at least one week before the ASUN Election.
 - iii. Publish a notice of election that includes the election day(s), voting hours, a complete list of positions on the ballot, any and all declared candidates for such offices, excluding write-in candidates, information about how to access the ballot, and a statement that reads: "Voters who will be unable to vote during the regular voting hours or using the regular methods should contact the Commission Director for accommodations to allow them to vote."
 1. The notice shall be published by posting it on the ASUN website and the ASUN Office window. It shall also be provided to the Daily Nebraskan, and any other press upon request.
 - iv. Prepare forms and receipts called for in these rules.
 - v. The Electoral Commission Director shall have responsibility for ensuring reasonable accommodations are made enabling students with disabilities to vote.

C. ASUN Election Day(s)

- a. Online Voting
 - i. The Commission shall arrange to have online voting open.
 - ii. Online voting shall be open in accordance with the Commission's predetermined voting hours.
- b. Tabulation
 - i. The Commission shall tabulate the results of an ASUN Election after the voting hours have concluded.
 1. The Commission shall compare the final list of voters who participated in-person and shall remove any duplicate votes present in eBallot.
 2. A quorum of the Commission, including a faculty member, must be present at the printing of the results from the eBallot secure website.

3. Each SEG, Independent Candidate, or Active Write-In Candidate may have one representative present as an observer of the tabulating of results.
 4. Any University Program and Facilities Fees Fund A Organization may have one representative present as an observer of the tabulating of results.
 5. Provisions shall be made to record accurately the votes of absentee voters and voters with disabilities, problematic ballots, and votes for write-in candidates.
 6. Votes cast for candidates who have withdrawn or been withdrawn from the election but were not able to be removed from the ballot will not be counted for purposes of tabulating an ASUN Election.
 7. Votes cast for any candidates who do not meet the qualifications for candidacy will not be counted for the purposes of tabulating an ASUN Election.
 8. The Commission members shall determine validity of questionable ballots present at the tabulating of the results.
 9. Upon completion of the tabulating, the Commission shall see to the security of the ballots, tabulations, and computations as provided for in the ASUN constitution.
- ii. Upon Final Tally of the ASUN Election Results:
1. The Electoral Commission Director shall inform the Executive Candidates and the Daily Nebraskan of the preliminary results of the election for the Executive offices.
 2. The Commission shall announce the number of votes cast for each candidate and shall be prepared to issue a breakdown by college, on request, of total votes cast for President and Internal Vice-President, External Vice President, Senate candidates, CFA candidates, Technology Fee Committee, Grants Selections Committee, Graduate Student Assembly, and ASUN constitutional amendments, referenda and surveys.
 3. After deciding all timely election complaints, examining and accepting the final financial reports of candidates and SEGs (including those it must solicit from inactive write-in candidates), the Commission shall certify the election results by a majority vote of a Commission quorum.
 4. The Commission shall transmit that certification to the President of ASUN, the news media, the Chancellor of UNL, and the college deans. The Commission shall

forward to the Corporate Secretary of the Board of Regents certification of the election of the UNL Student Regent.

Article X: Electoral Commission's Other Responsibilities

- A. Reapportionment
 - a. If necessary, complete and announce any reapportionment of the student electorate by November 1 of every academic year.
- B. Preparation for Student Elections
 - a. Conduct any preparations for student elections as required by these rules.
- C. Suggestions and Questions
 - a. Prepare and provide forms for suggestions and questions (Form M).
 - b. Consider suggestions and questions from interested parties regarding student elections and electoral commission rules and regulations.
 - c. Retain a publicly accessible file in the ASUN Student Government Office of all suggestions, questions and Commission response to suggestions and questions.

Appendix

Appendix I: Applicable SEG Names

The following SEG names are not applicable to the 2024-2025 ASUN Elections.

2024: Amplify

2023: Unify

2022: Advance, Illuminate

Appendix II: General Election Calendar

Dates	2024 Election Calendar
Fri., Nov. 1	2024-25 Senate apportionment announced.
Wed., Dec. 4	Fall Submission of Election Rules to ASUN Senate
Wed., Dec. 11	12:00pm: All election forms available either in the ASUN Student Government Office, 136 Nebraska Union, or on the ASUN website
	5:00pm: Informational office hours for individuals interested in the ASUN Election process in the ASUN Office.
Mon., Jan. 27	5:00pm: SEGs must submit the Rights to Previous SEG Name (Form Z) if seeking to use a name listed in Appendix I.
Wed., Jan. 29	Spring Submission of Election Rules
Mon, Feb. 17	Visible campaigning for candidates or slates is permitted if they have filed a preliminary filing form.
Thu., Mar. 6	5:00pm: Executive Officer Candidate Filing Form (Form A1) and Candidate Filing Form (A2) for all candidates due. Candidates who wish to run for any office must submit the appropriate form on the ASUN website.
	5:00pm: Filing deadline for SEGs. SEGs must file a Statement of SEG Formation (Form C) and an SEG Candidates Worksheet (Form D) as outlined in the Commission Rules. Form D does not have to be submitted at the same time as Form C.
	5:00pm: Form F Due.
	5:00pm: Form K must be filed with the ASUN Director of Administration.
Fri., Mar. 7	12:00pm: Online signature collection portal (Form B) will open for all executive officer candidates to begin collecting required number of signatures of support.
Wed., Mar. 12	Adjournment of Senate: Senate approval of language for surveys due.
Thu., Mar. 27	5:00pm: Deadline for executive officer candidate signature collection (Form B) in order to appear on the ballot.
	5:00pm: Deadline for candidates to request removal of their names from the ballot

Tues., Apr. 1	General Election 8:00am: eBallot opens for online polling 4:00pm: Form W due for active write-in campaigns.
Wed., Apr. 2	General Election 8:00pm: Polls close.
Thu., Apr. 3	10:00pm: All campaign materials must be removed, less those utilized for any declared runoff election.
Fri., Apr. 4	12:00pm: Requests for recounts due.
Mon., Apr. 7	12:00pm: Complaints regarding the General Election (Form M) due.
	5:00pm: General Election Final Financial Report (Form F) due.
Tues., Apr. 8	Runoff Election, if necessary 8:00am: eBallot opens for online polling.
Wed., Apr. 9	Runoff Election, if necessary 8:00pm: Polls close.
Thu., Apr. 10	10:00pm: All campaign materials must be down, including runoff materials.
Mon., Apr. 14	12:00pm: Complaints regarding the Runoff Election (Form M) due.
	5:00pm: Final Runoff Financial Statement Report (Form F) due.
Wed., Apr. 16	6:30pm: Inauguration and First Senate Meeting

Appendix III: Electoral Commission Forms

Listed below are the forms that have been developed by the Commission to make possible an orderly election. Forms should be filed as necessary for individual candidates and/or SEGs. All forms will be available either in the ASUN Student Government Office, 136 Nebraska Union, or on the ASUN website after date rules are approved + 1 week. Oaths on the filing forms will be binding on all candidates. Further explanation of the information contained in the following table can be found in the Electoral Commission Rules. The following is only a guide.

Electoral Commission Forms	
Form A1 Preliminary Executive Officer Candidate Filing Form	To be filed by all executive officer candidates. Due Thursday, March 6th at 5:00pm.
Form A2 Candidate Filing Form	To be filed by all candidates. Due Thursday, March 6th at 5:00pm.
Form B Executive Officer Signature Collection (Digital Signature Collection Portal)	All executive officer candidates will be listed on Form B, where eligible voters may sign their support. Signatures due Thursday, March 27 at 5:00pm.
Form C Statement of SEG Formation	To be filed by all SEGs to exist. Due Thursday, March 6th at 5:00pm.
Form D SEG Candidates Worksheet	To be filed by all SEGs to identify their candidates that should be submitting filing forms. Due Thursday, March 6th at 5:00pm.
Form F SEG or Independent Candidate Financial Report	To be filed by each SEG or Independent Candidate listing and verifying all revenue and expenditures. First filing due Thursday, March 6th at 5:00pm. Final Report due Monday April 7 th at 5:00pm. Final Run Off Report (if applicable) due Friday, April 14 th at 5pm
Form K Referendum and Survey	To be filed by groups sponsoring any referendum or survey. Due Thursday, March 6th at 5:00pm.

Form M Message	To be filed by anyone with a comment, suggestion, complaint, or question pertaining to the election process.
Form P Personal Information Form	To be filed by anyone elected to an office as an inactive write-in. Due within 48 hours of notification by the Commission.
Form U Contribution	To be filled out by students making monetary contributions to a candidate or SEG, so that the contribution can qualify for matching funds. Candidates/SEGs will collect Form U from their contributors and provide copies in their financial reports.
Form W Write-In Filing Form	To be filled out by a candidate running an active write-in campaign. Due Tuesday, April 1st at 4:00pm.
Form Z Rights to Previous SEG Name	To be filed by all SEGs seeking to use names used within the previous three elections. Due Monday, January 27th at 5:00pm.

Appendix IV: Glossary

1. "Active Write-in Candidate" shall mean a person who is engaging in the purposeful solicitation of write-in votes to be elected to an ASUN position.
2. "ASUN Election" shall include the elections for membership in ASUN, special elections to amend the ASUN constitution, and other elections may be mandated by a vote of the ASUN Senate.
3. "Campaigning" or "To Campaign" shall mean directly or indirectly to recruit, solicit, induce, or influence a student's vote in an ASUN Election, on the candidate's own behalf or on behalf or in conjunction with any SEG, Candidate, Independent Candidate, or Write-In Candidate, using means of oral or written communication.
4. "Committee for Fee Allocation Residence Area" shall mean residence halls, Greek houses, and off-campus.
5. "Dining Areas" includes Abel Dining Center, Cather Dining Center; East Campus Dining Center; Harper Dining Center; Selleck Dining Center; all Husker Heroes locations; and all Herbie's Market locations.
6. "Door-to-Door" is defined as going from one residence hall door to another residence hall door.
7. "Electronic Campaign Material" shall include, but is not limited to, material that is in electronic, digital, or recorded form, including emails, file attachments, webpages, blogs, social media, and audio or visual recordings.
8. "Executive Officer Candidates" shall include President, Internal Vice-President, External Vice President, Graduate Student Assembly President, and Graduate Student Assembly Executive Vice President.
9. "Filing Form" shall mean the relevant forms in Appendix III that correspond to the position a candidate intends to run for.
10. "Fee User" shall mean an entity that receives University Program and Facilities Fees (UPFF).
11. "Fund A" shall refer to that portion of UPFF designated for student activities which are managed by student groups shall be distributed according to an annual budget developed by the appropriate student government organization on each campus.
12. "Fund B" shall refer to that portion of the UPFF designated to pay debt services, staff salaries, maintenance of facilities and related expenses, and those additional items designated by the Chancellor budgeted separately with emphasis upon continuing support.
13. "In Residence" shall mean enrollment in UNL Courses that are on the UNL Campus.
14. "Inactive Write-in Candidate" is a person not engaged in the purposeful solicitation of write-in votes to be elected to an ASUN position.
15. "Independent Candidate" shall mean a candidate running for an ASUN position without an SEG affiliation.

16. "Mailbox Stuffing" shall mean tangible campaign materials constructed from paper to be placed in a residence hall resident's mailbox.
17. "Off campus" shall mean any location or property that is not owned, operated, managed, or under the jurisdiction of the University of Nebraska-Lincoln.
18. "Primary college/division/program" shall mean the first college/division/program listed in the time sequence of the student's current degree as determined by UNL Registration and Records.
19. "Regularly enrolled" shall mean registered for at least one course in a UNL Program or on the UNL Campus conducted by UNL or by one of the major administrative units of the University of Nebraska.
20. "Residence Halls" shall include any facility operated by University Housing that presently houses students, including facilities operated for the purposes of temporary housing.
21. "Student in Good Standing" shall mean a minimum 2.0 cumulative Grade Point Average and not currently on academic or disciplinary probation as determined by each college or major administrative unit
22. "Tangible Campaign Material" shall mean something that has a physical form, branded or otherwise, used to campaign.
23. "University Affiliated Listserv" shall mean any UNL institutional, academic, Greek house, registered student organization listserv, or any other listserv affiliated with an association or group primarily composed of UNL students, faculty, or staff.
24. "UNL Policies" means rules, regulations, or policies that are published on the UNL website and that regulate (1) computer use (<https://www.unl.edu/ucomm/compuse/>), (2) the use of the Nebraska Unions [<https://unions.unl.edu/nebraska-unions>], (3) activities on or the use of UNL property, [<https://fmo.unl.edu/policies>], and (4) signs, posters, or conduct in University Housing [<https://housing.unl.edu/> and [<https://housing.unl.edu/contract-policies/>].]
25. "Valid Signature" shall mean the full printed name, full signature, and NU Identification Number of a currently enrolled student who is eligible to vote for the candidate.
26. "Verbal Campaigning" shall mean campaigning that utilizes oral communication including the use of sign language.
27. "Visible Campaigning" shall mean campaigning that utilizes tangible campaign material, including but not limited to posters, banners, buttons, visuals displayed on clothing, booths, flyers, on-line campaigning, and any other purposeful displays of a student's candidacy.
28. "Vote" or "Voting" shall mean the act of casting a ballot in writing, in person, or on-line, for a person for an ASUN office or position, or for the support or rejection of an ASUN measure, survey, or ballot question in accordance with ASUN elections.

Appendix V: Senate Apportionment

Pursuant to Article IV, Section I.E.3 of the ASUN Constitution, the Electoral Commission hereby apportions the ASUN Senate as follows for the 2025 Spring Election, based on Fall 2024 enrollment statistics:

College/Division	Seats
Agricultural Sciences & Natural Resources	4
Architecture	1
Arts and Sciences	<u>5</u>
Business	6
Dentistry/Hygiene	1
Education and Human Sciences	4
Engineering	<u>5</u>
Exploratory and Pre-Professional Advising Center	3
Fine and Performing Arts	1
Graduate	6
Journalism & Mass Communications	2
Law	1
Nursing	1
Public Affairs & Community Service	1
Total	41

/s/ Zein Saleh
Electoral Commission Director

/s/ Sara Al-Rishawi
Commissioner, Executive
Committee

Appendix VI: Infraction Levels

The Commission, in reviewing any complaints brought forward, shall determine if a violation of these Rules has taken place, and further determine the impact of such violation, and assign any violation a level of infraction proportional to the violation's impact on any campaign or the administration of the election.

Level	Determining factors	Sanctions
I	<p>A violation of any section of these Rules with an irreparable impact on a campaign and/or on the election's administration, including, but not limited to:</p> <ul style="list-style-type: none"> ● Election annulation <p>OR, Numerous repeated violations of these rules with a major impact on a campaign and/or on the election's administration.</p>	<p>The Commission may apply any combination of the following penalties,</p> <ul style="list-style-type: none"> ● Referral to ASUN Student Court ● Where applicable, referral to UNL Student Conduct ● A dollar amount fine as determined by the Commission not to exceed \$500 (SEG) ● Removal from ballot
II	<p>A violation of any section of these Rules with a minor to moderate impact on a campaign and/or on the election's administration.</p>	<p>The Commission may apply any combination, or none, of the following penalties,</p> <ul style="list-style-type: none"> ● Removal from ballot ● A dollar amount fine as determined by the Commission not to exceed \$75 (SEG) ● Mandatory public retraction of any published statement or material(s) ● Up to 24 hours of restriction of campaign activities ● Written and published warning
III	<p>A violation of any section of these Rules with a negligible impact on any campaign and/or on the election's administration.</p>	<p>The Commission may apply any combination, or none, of the following penalties,</p> <ul style="list-style-type: none"> ● A dollar amount fine as determined by the Commission not to exceed \$25 (SEG) ● Written and published warning